

**PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
MAY 11, 2022**

**PRESENT**

Radhika Ramesh, Mary Doyle, Chris Hall, Lori Lusk

**ALSO PRESENT**

Amanda Madigan, Kim Taylor, Pam Burch, Mary Devine, Jisu Oh

**PUBLIC ATTENDEES**

None

Board President Radhika Ramesh called the meeting to order at 6:03 PM.

**ABSTRACT**

- **Mary Doyle moved to approve the May abstract for \$ 26,373.77. Chris Hall seconded the motion, which carried.**

**HIGH SCHOOL LIAISON REPORTS**

- Mary Devine reported for Sutherland High School Library. AP exams are well underway with many students studying at PCL. The Junior and Senior Class Prom is this Saturday, May 14. 'Anything But a Backpack Day' is coming up. Students will find creative ways to carry their school supplies. There will be a 'Shave Your Head for Cancer Day' to support cancer patients who have lost their hair due to treatment. Appreciation day for bus drivers is scheduled soon. Collection weeding continues at the library.
- Jisu Oh gave the update for Mendon High School. Advanced placement exams conclude this week. The Sources of Strength program continues to assist students and staff building a positive culture and climate in school. Student Council Elections were held last week for the 2022/23 school year. Staff appreciation day was May 6<sup>th</sup>. Mendon's Random Acts of Kindness program continues through May 20<sup>th</sup>. Staff members give students Mendon Money when they are seen performing random acts of kindness. Mendon Money is redeemed in the library for small prizes, Mendon Gear, a parking spot for a week, and more.

**FRIENDS LIAISON REPORT**

- Pam Burch reported on a successful annual meeting.
- The Wish List was approved as written.
- Amanda shared a presentation of library events and offerings that was very well received by the group.
- The new website will go live soon.
- The June sale is Friday and Saturday, June 10-11 with a special sale for kids on Sunday, June 12.

**TOWN LIAISON REPORT**

- Kim Taylor reported that ARPA proposals continue with Sewer Department projects scheduled for Town Board presentation.
- The volunteer dinner will be held Wednesday, June 29<sup>th</sup>.
- Zoning codes will be updated this year. Public comments were gathered from residents on the town website's interactive map.
- Many popular events are coming up soon. The Paddle and Pour Arts & Music Festival is Saturday, May 28<sup>th</sup>. The Memorial Day Parade and Ceremony begin at 10 am on Monday, May 30<sup>th</sup>. Be sure to check [townofpittsford.org](http://townofpittsford.org) for concerts, movies and more.

### **LIBRARY DIRECTOR REPORT**

- Amanda Madigan thanked the trustees for the email vote approval of the April abstract for \$10,358.58 on Tuesday, May 3, 2022.
- Children's department program and collection highlights were shared and discussed.
- Amanda shared that the podcast team's session proposal for the 2022 NYLA annual conference was accepted.
- Summer reading games and summer events were presented. The 2022 summer reading theme is Ocean of Possibilities.
- **Amanda requested removal of computer tables numbered 013301, 013302, 013303, 013304, 013305, 013306, 013307, and 013308 from fixed asset inventory. Mary Doyle motioned the items be removed from inventory and Lori Lusk seconded the motion. Motion carried.**
- Town of Pittsford has scheduled a staff lunch on Friday, September 16, 2022. **Amanda requested the library be closed on this date to include time for staff training day. Chris Hall moved to approve the closure. Mary Doyle seconded the motion, which carried.**

### **NEW BUSINESS**

- Amanda Madigan presented the proposed 2023 Library Budget.
- The Long Range Plan and Policy Committee plans were discussed.

The July and August meeting calendar was discussed. Please let Radhika and Amanda know about scheduling considerations.

Board President Radhika Ramesh called for adjournment 7:08 pm.

Respectfully Submitted,  
Lori O'Connor, Library Clerk

**OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY**