

PITTSFORD ENVIRONMENTAL BOARD

Minutes

February 6, 2023

MEMBERS PRESENT: Steve Heinzelman, Jackie Ebner, Caroline Kilmer, Julie Marcellus, Jim Pippin

ABSENT: Lindsay Clark, Hali Buckley

OTHERS PRESENT: April Zurowski, Planning Assistant; Stephanie Townsend, Town Board Liaison

MEMBERS OF THE PUBLIC: 1

Chairman Steve Heinzelman opened the meeting at 7:00PM.

REVIEW OF MINUTES:

Environmental Board Member Caroline Kilmer made a motion to approve the minutes of November 7, 2022, seconded by Environmental Board Member Jim Pippin. The minutes were approved following a unanimous voice vote.

TOWN BOARD UPDATE: Stephanie Townsend, Town Board Member

Town Board Member Stephanie Townsend updated the Environmental Board with previously discussed topics. She stated that the NYS Green Procurement Program for Local Governments will be brought up at the Town Board meeting on February 7th. She reviewed the program details and understood that a municipality must apply, be approved by the State, and adapt new purchasing standards. Municipalities are different from companies in that purchasing can be difficult. Larger, more costly purchases may need to be sent out to bid. Environmental Board Member Jackie Ebner asked Town Board Member Townsend if the requirements include a percentage of total purchases that must meet NYS GPPLG requirements. Town Board Member Townsend stated that she has not reviewed a section discussing that yet.

Town Board Member Townsend encouraged the Environmental Board to begin working on new projects discussed in 2022. She discussed ways Board Members could get involved without Town Staff assistance. She stated her appreciation for emails and suggestions for new projects and improvements and acknowledged their leadership roles as Environmental Board Members.

Environmental Board Member Jackie Ebner has been working on the Town's Municipal Greenhouse Gas inventory with her Masters of Business Administration students at Rochester Institute of Technology. These students also assisted with the Community-Wide Greenhouse Gas Inventory, which is in draft form. She asked the Board to review these drafts and provide comments. The municipal report will be presented to the Town Board at their meeting on February 21st.

PLANNING BOARD UPDATE: April Zurowski, Staff Liaison

April Zurowski, Staff Liaison for the Environmental Board, addressed current Planning Board applications with the Board.

She stated that the previously discussed applications for Verizon Wireless's 105-foot monopine and nine micro cell sites are now all approved. Many of the micro cell sites have been installed, while the monopine construction may not begin for several months. Town Staff are awaiting detailed branching plans for the monopine prior to building permit approval.

The Planning Board will hear an application from St. John Fisher University at their March 13th meeting for the exterior renovation of the Lavery Library. The library will also receive an interior remodel, but the Planning Board will not review this aspect of the plans. Environmental Board comments are not necessary at this time.

Ms. Zurowski stated that the Planning Board will also hear an application from BME Associates at their March 13th meeting for a new section of the Coventry Ridge Subdivision. This section, referred to as "Section 4," encompasses a trail connection and federal wetlands. The Board reviewed a preliminary plan and agreed to provide comments for the Development Review Committee report.

OTHER DISCUSSIONS:

Environmental Board Members Jackie Ebner and Jim Pippin discussed the Frog House's interest in invasive species at the Town's Erie Canal Nature Preserve. The Frog House organization has discussed aspects of this project with Town Supervisor Bill Smith, who has connected the group with Town Parks Foreman Jess Neal.

Chairman Heinzelman adjourned the meeting at 8:03PM.

Respectfully,

April Zurowski
Staff Liaison to the Environmental Board