

Minutes of the Town Board for October 6, 2022

**TOWN OF PITTSFORD
TOWN BOARD
OCTOBER 6, 2022**

Proceedings of a regular meeting of the Pittsford Town Board held on Thursday, October 6, 2022, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT:

ALSO PRESENT: Staff Members: Paul Schenkel, Commissioner of Public Works; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Brian Luke, Finance Director; Deb Jacobson, Communications Specialist; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff.

ATTENDANCE: Four members of the public and an ASL interpreter were present.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISOR'S ANNOUNCEMENTS

1. Supervisor Smith congratulated Audrey Johnson, Town Historian, for receiving the Julia Reinstein Career Achievement Award from the Government-Appointed Historians of Western New York, recognizing her 43 years serving as Pittsford Town historian.
2. Work continues on the State's Route 96 paving project, with nighttime paving starting this week from 7:00 P.M. to 7:00 A.M. on East Avenue.
3. The Supervisor reminded the meeting that Pittsford recently attained Climate Smart Community certification by the State and displayed the sign recognizing that attainment received from the State today.

MINUTES OF THE SEPTEMBER 20, 2022, TOWN BOARD MEETING APPROVED

A Resolution to approve the minutes of the September 20, 2022, Town Board meeting was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the September 20, 2022, Town Board meeting are approved.

LEGAL MATTERS

PUBLIC COMMENT

No comments were offered.

CLOVERWOOD BOND – AGREEMENT OF COOPERATION

Town Attorney Robert Koegel explained that the proposed action would allow Cloverwood to replace and refinance previous Bond issues from 2009 and 2013. He also reminded Board members that this creates no obligation for the Town or financial commitment; it merely confirms the Town's consent. Supervisor Smith noted the Bond would cover expenses related to Cloverwood's expansion onto the old Barn Bazar property. The Supervisor then moved to consent to the East Rochester Housing

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Authority’s issuance of tax-exempt bonds, for the purposes of refinancing and expanding the Cloverwood Senior Living Facility, and to authorize the Supervisor to sign the Agreement of Cooperation. The motion was seconded by Councilmember Townsend and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, The Town hereby determines to enter into an “Agreement of Cooperation” with the Village of East Rochester Housing Authority pursuant to Section 37(1)(aa) of the Public Housing Law of the State of New York. The Supervisor of the Town is hereby authorized, on behalf of the Town, to execute and deliver the Agreement of Cooperation and, following a public hearing to be held in the Town by the Authority as required by Section 147 of the Internal Revenue Code of 1986, as amended, to execute and deliver a bond certificate approving the issuance by the Authority of the Bonds for the benefit of the Project and the Town Clerk is hereby authorized to affix the seal of the Town to the Agreement of Cooperation and to attest to it, all in substantially the form presented to this meeting with changes, variations, omissions and insertions as the Supervisor and Town Attorney shall approve. The execution of the Town Supervisor shall constitute conclusive evidence of such approval; and it is

FURTHER RESOLVED, that the Town hereby approves the issuance by the Authority of up to \$20,000,000 of the Authority’s Revenue Refunding Bonds (Cloverwood Senior Living, Inc. Project) Series 2022 for the purpose of refinancing the Prior Bonds; and it is

FURTHER RESOLVED, that this Resolution shall take effect immediately.

FINANCIAL MATTERS

PUBLIC COMMENT

There were no public comments.

BUDGET TRANSFER APPROVED

Following discussion, a motion to approve the proposed budget transfer was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that \$20,000.00 be transferred from 0001.1990.4000.0001.0001 (WT – General, Contingency) to 0001.2620.4118.0010.0019 (WT – General, K.B.P Building Repairs / Maintenance) to cover costs associated with Kings Bend Park Lodge flood damage. Costs will be reimbursed through a pending insurance claim.

PERSONNEL MATTERS

PUBLIC COMMENTS

There were no public comments.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires, status and/or salary changes was made by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The following employee(s) are/is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Carrie Halstead	Rec Assistant	Added Position	\$15.00	09/20/2022

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Brett Wilby	Seasonal Laborer	Rehire	\$14.75	09/30/2022
Luke O'Dell	GEO II	Promotion	\$23.79	10/03/2022
Michael Murphy	GEO II	Promotion	\$23.79	10/03/2022
Corey Bresnan	GEO II	Promotion	\$23.79	10/03/2022
Timothy Moulton	GEO III	Promotion	\$20.89	10/03/2022

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, **RESOLVED**, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Carrie Halstead	Rec Assistant	Added Position	\$15.00	09/20/2022
Brett Wilby	Seasonal Laborer	Rehire	\$14.75	09/30/2022
Luke O'Dell	GEO II	Promotion	\$23.79	10/03/2022
Michael Murphy	GEO II	Promotion	\$23.79	10/03/2022
Corey Bresnan	GEO II	Promotion	\$23.79	10/03/2022
Timothy Moulton	GEO III	Promotion	\$20.89	10/03/2022

APPROVAL FOR FIRE MARSHAL/CODE ENFORCEMENT OFFICER TO ATTEND NYS DEPT OF EMERGENCY AND HOMELAND SERVICES FIRE INSPECTOR 1 TRAINING

A Resolution to approve the requested "Fire Inspector 1" course was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, Resolved, that the Town Board approves Fire Marshal, Salvatore Tantalo, to attend fire inspector training from November 28 to December 2, 2022, in Montour Falls, NY, including travel, room, and board.

APPROVAL FOR PLANNING ASSISTANT TO ATTEND & SPEAK AT GENESEE/FINGER LAKES REGIONAL PLANNING COUNCIL'S FALL WORKSHOP

A Resolution was offered to approve April Zurowski, Planning and Zoning Assistant, to attend and speak at the G/FLRPC Conference was by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approves sending Zoning Department employee April Zurowski to Waterloo, NY to attend the 2022 Fall Local Government Workshop on November 3, 2022, including travel.

OTHER BUSINESS

Supervisor Smith updated the Board on actions following the Traffic Public Forum held on September 21.

He has spoken with Superintendent Pero, who briefed the Supervisor on the process the school district follows which allows students the opportunity to drive to school. The school district has also created a traffic committee to review concerns as they arise. Both the Town and the school district will investigate additional possibilities for changes, including to the drop off area at Sutherland High School

The Supervisor reported on his conversations with Captain Alberti of the Monroe County Sheriff's Office. The Captain confirmed the increase in traffic stops and ticketing since the public forum,

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especially in the areas around both high schools. He has also offered to come to any resident's home with a radar gun to review the speed of drivers on their street.

The Supervisor advised that at the next Town Board meeting he will present a resolution to the board to give the Town authority to lower the speed limit on all Town roads to 25 mph.

The Town has contacted Monroe County to request installation of rumble strips in front of 153 Mendon Center Rd.

The Supervisor has spoken with the State Department of Transportation to say that the Town's requests for a lower speed limit on Clover St and for flashing pedestrian crossing signs at Sunset Blvd and South Main St., both recently rejected again by the State DOT, will not be going away; that the Town will persist. The Supervisor asked once again for approval of these items before the town takes further steps to escalate pressure on the State DOT. He emphasized to the DOT that the Town Board has a duty to its citizens to continue to insist on these improvements, for the sake of public safety.

Councilmember Townsend asked about adding crossing guards to problem intersections. Deputy Supervisor Munzinger is grateful for the partnership with the school district; she encouraged residents to reach out to board members with traffic safety concerns. Councilmember Taylor commented that she sent a letter of thanks to the Sheriff's office for working with the Town on this matter. Councilmember Koshykar suggested working with other municipalities to approach the DOT on trouble spots.

Deputy Supervisor Munzinger announced Kathleen Leonard as the first recipient of a new employee recognition program. Kathleen is an integral part of the Town's Highway Department as she is the first contact for most residents and vendors. She always has a smile and works hard to ensure best outcomes for anyone calling with concerns. She will be presented with a signed Town Board proclamation and a gift card.

Councilmember Townsend gave a brief update from the Environmental Board. They were happy to review the proposed sections of revised zoning code pertaining to parking regulations. The environmental board offered several suggestions for additional provisions. The environmental board will review the completed greenhouse gas inventory of Town buildings and vehicles at an upcoming meeting and make suggestions based on its findings.

Supervisor Smith discussed multiple factors affecting budgeting for 2023. The Consumer Price Index has increased by 9.1% over last year. Gasoline has increased by 49% and diesel fuel by 55%. The State has just increased the minimum wage by \$1, effective January 1, 2023. This in turn has a cascading effect throughout the Town's wage scales for next year. In addition, the refuse district and other special district charges must be counted toward the overall tax levy for purposes of the State tax cap law. The Supervisor will share more detail when presenting the proposed 2023 the budget at an upcoming meeting.

PUBLIC COMMENT

There were no public comments made.

With no further business, the Supervisor adjourned the meeting at 6:39 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk