

Minutes of the Town Board for September 8, 2021

TOWN OF PITTSFORD TOWN BOARD SEPTEMBER 8, 2021

Proceedings of a regular meeting of the Pittsford Town Board held on Wednesday, September 8, 2021 at 6:00 P.M. local time in the Lower Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Kevin S. Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: None

ALSO PRESENT: Staff Members: Jessie Hollenbeck, Director of Recreation; Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Shelley O'Brien, Communications Director; and Spencer Bernard, Chief of Staff.

ATTENDANCE: There was 1 additional staff member, along with 3 members of the public in attendance.

Supervisor Smith called the Town Board meeting to order at 6:02 P.M. and invited all to join in the Pledge to Flag.

SUPERVISOR'S ANNOUNCEMENTS

1. The first day of school is tomorrow, Supervisor Smith wished all students and staff good luck in the coming school year. He reminded drivers to be especially cautious as students will be walking and buses will be back on the roads, and to please avoid speeding.
2. Pittsford's Food Truck festival will be on Saturday, September 18 from Noon to 9pm. Events will include the Pittsford Youth Services Duck Drop at 3:30 pm, a Pittsford Crew rowing exhibition in the morning, live music and activities for both grown-ups and kids alike. The event will also mark the 25th anniversary of the Greenprint Plan.
3. Due to concerns regarding the number of electrical outages in Pittsford, Supervisor Smith announced that the Operation Manager of RG&E will attend the 9/21/21 Town Board meeting to answer questions and discuss what RG&E is doing to reduce power outages outages in Pittsford.
4. Reminder to take a moment to reflect on the lives lost in the September 11 attacks as we remember them on 20 years later. The Town will have appropriate recognitions.

PUBLIC HEARING FOR LOCAL LAW NO. 2 OF 2021: ADDING CHAPTER 7 TO THE TOWN OF PITTSFORD MUNICIPAL CODE TO BE ENTITLED "CODE OF ETHICS"

Supervisor Smith opened the Public Hearing and asked if any members of the public wishes to speak. Mary Moore, Lee Fox, Franco De Nicola, Geoffrey Silkey, Kathleen M. Gill, Tharaha Thavakumar and Michael Slade offered comments. Supervisor Smith then asked if any additional members of the public wished to speak, hearing none; he declared the public hearing closed.

Supervisor Smith then asked if any board members had any comments they would like to make. Councilmember Beckford remarked that he was appreciative of the discussions at the last board meeting working through all the different parts of the code and is comfortable with moving forward with it as is. Councilmember Koshykar commented if any staff or members of the public see something was missed please bring it to the attention of the board members as code can be changed. Councilmember Townsend offered her thanks to her colleagues, members of staff and the public who were engaged in the process. She further commented that as a Town we should be proud, this code is definitely groundbreaking within New York with the inclusion of social media in it. Supervisor Smith also offered his thanks to the bipartisan committee that worked on the code. He noted that after decades with the current Ethics Code in place, the great strength of the revision is that it puts in writing for all to see the way we conduct ourselves, and have conducted ourselves, here at Pittsford Town Hall, that residents can now see, in writing, how we operate, not just be able to rely on the fact that we've done things that way for so

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many years. Supervisor Smith then made a motion to adopt Local Law No. 2 of 2021, seconded by Councilmember Beckford and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, true and correct copies of proposed Local Law No. 2 of 2021: Adding Chapter 7 to the Town of Pittsford Municipal Code to be entitled "Code of Ethics," were placed upon the desks of all members of the Town Board of the Town Board, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 8th day of September, 2021; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 40(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 8th day of September, 2021, at 6:00 P.M., Local Time, on said Local Law No. 2 of 2021; and

WHEREAS, the said public hearing was duly held on the 8th day of September, 2021, at 6:00 P.M., Local Time, at Town Hall, 11 South Main Street, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 2 of 2021; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 2 of 2021; and

WHEREAS, it was the decision of the Town Board that said Local Law No. 2 of 2021 should be adopted.

NOW, on a motion duly made and seconded, it was

RESOLVED, that Local Law No. 2 of 2021: Adding Chapter 7 to the Town of Pittsford Municipal Code to be entitled "Code of Ethics," be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

RESOLVED, that within twenty (20) days subsequent to the 8th day of September 2021, there shall be filed with the Secretary of State one certified copy of said Local Law No. 2 of 2021.

Local Law No. 2 of 2021 as adopted by the Town Board of Pittsford:

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF PITTSFORD, NEW YORK, AS FOLLOWS:

LOCAL LAW NO. 2 OF 2021:

THE ADOPTION OF PROPOSED LOCAL LAW NO. 2 OF 2021: ADDING CHAPTER 7 TO THE TOWN OF PITTSFORD MUNICIPAL CODE TO BE ENTITLED "CODE OF ETHICS"

Section 1. Purpose.

Pursuant to the provisions of section 806 of the New York State General Municipal Law, the Town Board of the Town of Pittsford recognizes that there are rules of ethical conduct for public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. Officers and employees of the Town of Pittsford hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official

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duties. It is the purpose of this local law to establish clear and reasonable standards of ethical conduct for the officers and employees of the Town of Pittsford. This code of ethics establishes those standards.

Section 2. Definitions.

(a) "Municipal Officer or Employee" means an individual officer or employee of the Town of Pittsford, whether paid or unpaid, including members of any administrative or advisory board or committee thereof.

(b) "Relative" means a spouse, parent, step-parent, sibling, step-sibling, child, step-child or member of a household of a municipal officer or employee.

(c) "Interest" means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the Town or part of the Town. A municipal officer or employee is deemed to have an interest in any organization when the individual, the individual's spouse, or a member of the individual's household, is an owner, partner, member, officer, director or employee of the organization, or directly or indirectly owns or controls more than 5% of the organization's outstanding stock.

Section 3. Applicability.

This code of ethics applies to every municipal officer and employee and shall supersede any prior municipal code of ethics. The provisions of this code of ethics shall apply in addition to all applicable state and local laws relating to conflict of interest and ethics, including but not limited to, article 18 of the General Municipal Law and all rules, regulations, policies, and procedures of the Town.

Section 4. Prohibition on personal gain.

Municipal officers and employees shall not use a municipal position or official powers and duties to secure a financial or material benefit for themselves, a relative, or any private organization in which they are deemed to have an interest. Earned compensation or experience from job performance shall not be considered a financial or material benefit.

Section 5. Disclosure of interest in legislation and other matters.

Whenever a matter requiring the exercise of discretion, as opposed to ministerial action, comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to the municipal officer or employee, a relative, or any private organization in which the individual is deemed to have an interest, the municipal officer or employee shall disclose the nature of the interest. In the case of a non-elected municipal officer or employee, written disclosure shall be made to the individual's supervisor or to the Director of Human Resources when the matter requiring disclosure first comes before the municipal officer or employee, or when such person first acquires knowledge of the interest requiring disclosure, whichever is earlier. In the case of an elected municipal officer or employee, disclosure shall be made publicly at a meeting of the Town Board and shall be included in the minutes of the meeting.

Section 6. Recusal.

A municipal officer or employee shall not participate in any decision or take any official action on any matter requiring the exercise of discretion, where the individual knows, or has reason to know, that the decision or action could confer a direct or indirect financial or material benefit on that person, a relative, or any private organization in which the person is deemed to have an interest. Where a board member recuses, board power or duty shall be exercised by the other board members, subject to law. Where an individual municipal officer recuses, municipal power or duty shall be performed by the recusing officer's deputy or a substitute to whom the function is lawfully delegated. Where an individual municipal employee recuses, the recusing person must report the matter to such person's immediate supervisor, who shall designate another officer or employee to perform the power or duty.

Section 7. Investments in conflict with official duties.

During service or employment with the Town, no municipal officer or employee may acquire any investments which can be reasonably expected to require more than sporadic recusal under this code or which would otherwise impair such person's independence of judgment when exercising or performing official powers and duties. Any other investments may be acquired, including (a) real property located within the Town and used for personal residence; (b) less than five percent of the outstanding stock or other ownership interest of a business entity; (c) bonds or notes issued by the Town and acquired more than one year after the date on which the bonds or notes were originally issued; or (d) pooled funds in which the municipal officer or employee participates but which such person does not direct.

Section 8. Private employment in conflict with official duties.

No municipal officer or employee, during the individual's tenure with the Town, may engage in any private employment which (a) can be reasonably expected to require more than sporadic recusal under this code or disclosure or use of confidential information gained by the individual's service for the Town; (b) violates section 805-a(1)(c) or (d) of the General Municipal Law regarding an agreement for the compensation of services related to any matter before the Town or any of its boards; or (c) requires representation of a person or organization other than the Town in a matter in which the Town is a party.

Section 9. Future employment.

After a municipal officer's or employee's service or employment with the Town has terminated, no such individual may represent or render services to a private person or organization before any Town board or officer in connection with any particular transaction in which the individual personally and substantially participated while serving as a municipal officer or employee.

Section 10. Personal representations and claims permitted.

This code shall not be construed as prohibiting present or former municipal officers or employees from (a) representing themselves, or their relatives, before the Town; or (b) asserting any claim, account, demand, or suit

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against the Town or any board or officer thereof, on behalf of themselves or their relatives, arising out of any personal injury or property damage claims, or for any lawful benefit authorized or permitted by law.

Section 11. Town resources.

Town resources, including but not limited to, Town personnel, money, vehicles, equipment, and materials, shall be used solely for lawful municipal purposes, and not for personal or private purposes or for partisan political matters. This provision shall not be construed as prohibiting (a) the use of Town resources authorized by law, Town policy, or board resolution; (b) the use of Town resources for personal or private purposes when provided to a municipal officer or employee as part of the officer's or employee's compensation; or (c) the occasional and incidental use during the business day of municipal telephones and computers for necessary personal matters.

Section 12. Interest in contracts.

No municipal officer or employee may have an interest in a contract with the Town prohibited by section 801 of the General Municipal Law. Any such interest shall be disclosed as required by section 803 of the General Municipal Law.

Section 13. Nepotism.

No municipal officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline, or discharge a relative for any position with the Town or any of its boards, nor may a municipal officer or employee supervise a relative in the performance of the relative's official powers and duties. For purposes of this section only, the term "relative" shall extend beyond its definition to include any person with whom a municipal officer or employee has a romantic relationship.

Section 14. Political solicitations and activities.

(a) No municipal officer or employee shall directly or indirectly compel or induce a subordinate municipal officer or employee to make or promise to make any political contribution, whether by gift of money, service, or other thing of value.

(b) No municipal officer or employee may act or decline to act in relation to appointing, hiring, promoting, discharging, disciplining, or in any manner changing the official rank, status, or compensation of any other municipal officer or employee, or applicant thereof, on the basis of the giving or withholding of any political contribution.

(c) No municipal officer or employee shall knowingly solicit or receive a political contribution from any person with a pending application, bid or contract subject to a vote by that municipal officer or employee as a member of a board.

(d) No municipal officer or employee shall use official authority or influence for the purpose of interfering with or affecting the result of an election or a nomination for office.

(e) No municipal officer or employee may engage in partisan political activities while on duty.

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(f) No municipal officer or employee may at any time use Town media or communications to further any partisan political activities. The use of Town media or communications to inform Town residents of Town activities affecting them shall not be considered "partisan political activities." Social media or other communications platforms created by a municipal officer or employee for such person's own use as a municipal officer or employee shall not be considered "Town media or communications." The Town shall not share postings from a social media platform of an elected municipal officer or employee on the Town's own media or communications platforms, except for emergencies affecting public safety.

Section 15. Confidential information.

No present or former municipal officer or employee shall disclose confidential information acquired in the course of the officer's or employee's official duties or use it to further anyone's personal interest, unless such disclosure or use is required by law. Confidential information includes, but is not limited to, matters and documents discussed in an executive session of a Town board, and any other information not lawfully available to the public whether by Freedom of Information Law request or otherwise.

Section 16. Gifts.

No municipal officer or employee shall directly or indirectly solicit any gift, or accept any gift or multiple gifts from the same donor having an annual aggregate value of seventy-five dollars or more, whether in the form of money or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence the individual in performing official duties or was intended as a reward for any official action on the individual's part. For purposes of this section, the word "gift" shall exclude any gift from family members motivated by the familial relationship, a gift given on special occasions which is modest and customary, unsolicited promotional material of little intrinsic value, awards having a value of seventy-five dollars or less which are publicly presented in recognition of public service, meals and refreshments provided at a job-related conference, or attendance at local social events or activities that fulfill a public purpose or are open to the general public, nor shall a contribution to a campaign finance committee of a municipal officer or employee be considered a "gift."

Section 17. Exceptions.

A municipal officer or employee may contract with, invest in, or otherwise participate in the following activities:

(a) a contract with a person, firm, corporation, or association that transacts business with the Town if the activity would be prohibited solely because the municipal officer or employee is employed by the person, firm, corporation, or association, if the remuneration of employment will not be directly affected as a result of the contract and the duties of employment do not directly involve the procurement, preparation or performance of any part of the contract;

(b) the purchase by the Town of real property, or an interest in real property, owned by a municipal officer or employee, provided that the purchase and consideration for the purchase is approved by order of the Supreme Court upon petition of the Town Board, in accordance with section 802(1)(d) of the General Municipal Law;

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(c) the acquisition of real property, or an interest in real property, through condemnation proceedings in accordance with law;

(d) a contract in which the municipal officer or employee has an interest if the contract was entered into prior to the time the municipal officer or employee was elected or hired, but the contract should not be renewed unless the contract meets the requirements for exception (a) above;

(e) a contract with a business entity in which a municipal officer or employee has less than five per cent ownership of the outstanding stock or other ownership interest; and

(f) a contract for payment of no greater than a reasonably documented market rent for rooms owned or leased by a municipal officer or employee for use as an office or chamber for the performance of official duties.

Section 18. Distribution of this code.

The Town Supervisor shall cause a copy of this code of ethics to be distributed to every municipal officer and employee and made available to the public by posting it on the Town's official website within 30 days of the effective date of this local law. Each municipal officer or employee who is elected, hired, or appointed thereafter shall be furnished a copy of this code before entering upon official duties, and shall acknowledge receipt of same in writing. The failure of a municipal officer or employee to receive a copy of this code or acknowledge receipt thereof in writing shall not affect either the applicability or enforceability of this code or any amendment thereto.

Section 19. Enforcement.

Any non-elected municipal officer or employee who knowingly and intentionally violates this code may be disciplined, suspended, removed, or terminated pursuant to policies and procedures set forth in the Town Employee Handbook and Personnel Rules. The Town Board may consider a resolution to reprimand any Town Board member for knowingly and intentionally violating this code. Any such resolution shall be introduced, considered and discussed only in executive session. If the Town Board chooses not to proceed to a vote, it shall announce only that a reprimand under the ethics code was considered and rejected. Any vote shall be public, on the resolution "that the reprimand discussed in executive session be approved." If approved, the resolution will be entered into the record of the meeting as naming the person reprimanded and the section of the ethics code violated. All municipal officers and employees shall keep strictly confidential all aspects of any claim of violation of this ethics code. No municipal officer or employee shall bring, or assist or participate in bringing, a frivolous or unsubstantiated claim of violation of this code. No municipal officer or employee shall retaliate against an individual who makes a good faith claim of violation of this Ethics Code.

Section 20. Effective date.

This ethics code shall take effect immediately upon filing of this local law with the Secretary of State.

MINUTES OF THE AUGUST 17 TOWN BOARD MEETING APPROVED

Councilmember Munzinger noted a misspelling of Bonadio in the heading for their presentation. Thereafter, subject to that correction, a Resolution to approve the Minutes of the Town Board Meeting of August 17, 2021 as edited was offered by Councilmember Townsend, seconded by Councilmember Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Absent: none. Nays: none.

The Resolution was declared carried as follows:

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RESOLVED, that the Minutes of the August 17, 2021 Town Board meeting are approved as edited.

FINANCIAL MATTERS

PUBLIC COMMENTS

There was no public comment regarding Financial Matters.

SURPLUS INVENTORY APPROVED

A Resolution to approve the proposed inventory for the Town Board to declare surplus and to be removed from the Town's inventory was offered by Councilmember Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following equipment items be declared surplus/junk and be removed from the Town's inventory.

| Asset # | Year | Description | Dept. | Cost | Disposition |
|---------|------|---|-------|----------|-------------|
| 16321 | 2007 | Dell OptiPlex 745-2GB (Slimline) | IT | 946.95 | Junked |
| 16874 | 2010 | Dell OptiPlex 780 | IT | 915.21 | Junked |
| 17128 | 2012 | Dell OptiPlex 990 | IT | 611.00 | Junked |
| 17428 | 2012 | Dell Precision T3500 Workstation-64-bit | IT | 1,886.31 | Junked |
| 17487 | 2013 | Dell OptiPlex 9010 | IT | 687.00 | Junked |
| 17496 | 2013 | Dell OptiPlex 9010 | IT | 687.00 | Junked |
| 17632 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17633 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17635 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17636 | 2014 | Dell OptiPlex 9020-64-bit | IT | \$697.79 | Junked |
| 17637 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17639 | 2014 | Dell OptiPlex 9020-64-bit | IT | \$697.79 | Junked |
| 17640 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17641 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17642 | 2014 | Dell OptiPlex 9020-64-bit | IT | \$697.79 | Junked |
| 17643 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17645 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17646 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17647 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17648 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17753 | 2014 | Dell OptiPlex 9020-64-bit | IT | 697.79 | Junked |
| 17952 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |

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|-------|------|---|----|------------|--------|
| 17953 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17954 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17955 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17956 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17957 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17958 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17959 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17960 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17961 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17963 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17964 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17965 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17967 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17968 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17970 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17971 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17972 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17973 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17974 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17976 | 2015 | Dell OptiPlex 9020-64-bit | IT | 827.29 | Junked |
| 17078 | 2011 | Dell Latitude E6510 Laptop | IT | \$2,097.41 | Junked |
| 17579 | 2013 | Dell Latitude E5530 Laptop | IT | \$1,020.53 | Junked |
| 20047 | 2020 | Dell Latitude E5550 | IT | \$124.00 | Junked |
| 20112 | 2020 | Dell Latitude E5540 | IT | \$185.00 | Junked |
| 18170 | 2016 | Dell Latitude 7350 Laptop | IT | \$1,446.50 | Junked |
| 14267 | 2004 | HP LaserJet 4200dtns-checks | IT | \$2,211.53 | Junked |
| 15080 | 2005 | HP LaserJet 1320NW | IT | \$503.35 | Junked |
| 15116 | 2005 | HP LaserJet 1320TN | IT | \$549.84 | Junked |
| 15123 | 2005 | HP LaserJet 1320NW | IT | \$503.35 | Junked |
| 16309 | 2007 | HP 2800/9800 K580 Duplex Unit | IT | \$106.77 | Junked |
| 16666 | 2009 | HP MICR Font DIMM | IT | \$214.00 | Junked |
| 17541 | 2013 | HP OfficeJet Pro 8600 | IT | \$178.60 | Junked |
| 17580 | 2014 | Toshiba eStudio 4555C Copier | IT | \$7,509.88 | Junked |
| 17581 | 2014 | Toshiba eStudio 4555C Copier | IT | \$7,509.88 | Junked |
| 17628 | 2013 | Datamax-O'Neil E-Class Mark III Thermal Printer | IT | \$0.00 | Junked |
| 17764 | 2014 | Toshiba eStudio 4555C Copier | IT | \$7,509.88 | Junked |
| 18065 | 2015 | Toshiba eStudio 477S Copier | IT | \$1,660.00 | Junked |
| 18068 | 2015 | Toshiba Fax Board | IT | \$326.00 | Junked |
| 18394 | 2017 | HP LaserJet Pro MFP M426fdw | IT | \$329.00 | Junked |
| 16523 | 2008 | Dell 17" Flat Panel | IT | \$188.10 | Junked |
| 16531 | 2008 | Dell 17" Flat Panel | IT | \$188.10 | Junked |
| 16554 | 2008 | Dell 17" Flat Panel | IT | \$188.10 | Junked |
| 16798 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16840 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16841 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |

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| 16842 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16843 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16844 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16845 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16846 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16847 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16848 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16850 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16851 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16854 | 2010 | Dell 19" Flat Panel | IT | \$193.59 | Junked |
| 16923 | 2010 | Battery-APC Replacement Battery Cartridge | IT | \$168.80 | Junked |
| 17120 | 2012 | Battery-APC Replacement Battery Cartridge | IT | \$314.40 | Junked |
| 17626 | 2013 | Battery-APC Replacement Battery Cartridge | IT | \$177.55 | Junked |
| 17761 | 2014 | Battery-APC Replacement Battery Cartridge | IT | \$339.14 | Junked |
| 17979 | 2015 | Battery-APC Replacement Battery Cartridge | IT | \$178.54 | Junked |
| 18063 | 2015 | Battery-APC Replacement Battery Cartridge | IT | \$175.00 | Junked |
| 18239 | 2016 | Battery-APC Replacement Battery Cartridge | IT | \$175.00 | Junked |
| 18877 | 2016 | File Server-Dell PowerEdge R730 | IT | \$4,658.30 | Junked |
| 12931 | 2003 | Print Server-HP JetDirect 175X | IT | \$180.00 | Junked |
| 15000 | 2005 | Print Server-HP JetDirect 175X | IT | \$144.54 | Junked |
| 15117 | 2005 | Print Server-HP JetDirect ew2400 | IT | \$180.86 | Junked |
| 16049 | 2006 | Print Server-HP JetDirect 175X | IT | \$103.87 | Junked |
| 16650 | 2009 | File Server-Dell PowerEdge R710 | IT | \$4,108.98 | Junked |
| 16915 | 2010 | File Server-Dell PowerEdge T310 | IT | \$5,287.85 | Junked |
| 17006 | 2011 | File Server-Dell PowerEdge T310 | IT | \$5,287.85 | Junked |
| 17007 | 2011 | File Server-Dell PowerEdge T310 | IT | \$5,287.85 | Junked |
| 17096 | 2011 | CMI Ethernet Module | IT | \$760.92 | Junked |
| 18095 | 2015 | 9-cell/90-WHr Battery, Dell Latitude | IT | \$127.49 | Junked |
| 14437 | 2000 | Modem-Multi-Tech 56K V90 External | IT | \$149.00 | Junked |
| 12733 | 2000 | Modem-Multi-Tech 56K V90 External | IT | \$149.00 | Junked |
| 15133 | 2005 | Smartphone-Blackberry 7250 Wireless Handheld | IT | \$30.00 | Junked |
| 16354 | 2007 | Smartphone-Blackberry 8830 Wireless Handheld | IT | \$149.99 | Junked |
| 16639 | 2009 | Smartphone-Blackberry 8330 Wireless Handheld-VOIP | IT | \$29.99 | Junked |
| 16640 | 2009 | Smartphone-Blackberry 8330 Wireless Handheld | IT | \$29.99 | Junked |
| 17084 | 2011 | Smartphone-Blackberry 9650 Wireless Handheld | IT | \$300.00 | Junked |
| 17466 | 2012 | Smartphone-Motorola Droid 4 | IT | \$49.99 | Junked |
| 17412 | 2012 | Smartphone-Blackberry 9930 Wireless Handheld | IT | \$300.00 | Junked |
| 17463 | 2012 | Smartphone-Motorola RAZR Maxx | IT | \$149.99 | Junked |
| 17465 | 2012 | Smartphone-Motorola RAZR Maxx | IT | \$149.99 | Junked |
| 17467 | 2012 | Smartphone-Motorola RAZR Maxx | IT | \$149.99 | Junked |
| 17468 | 2012 | Smartphone-Motorola Droid 4 | IT | \$49.99 | Junked |
| 17474 | 2012 | Smartphone-Motorola Droid 4 | IT | \$49.99 | Junked |
| 17464 | 2012 | Smartphone-Motorola Droid 4 | IT | \$49.99 | Junked |
| 17754 | 2014 | Smartphone-Samsung Galaxy S4 | IT | \$33.33 | Junked |
| 17755 | 2014 | Smartphone-Samsung Galaxy S4 | IT | \$33.33 | Junked |

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|-------|------|---|----|------------|--------|
| 17756 | 2014 | Smartphone-Samsung Galaxy S4 | IT | \$33.33 | Junked |
| 17757 | 2014 | Smartphone-Samsung Galaxy S4 | IT | \$33.33 | Junked |
| 17760 | 2014 | Smartphone-Samsung Galaxy S4 | IT | \$49.99 | Junked |
| 18177 | 2016 | Smartphone-Samsung Galaxy Note 5 | IT | \$249.99 | Junked |
| 18174 | 2016 | Smartphone-Samsung Galaxy S6 | IT | \$100.00 | Junked |
| 18552 | 2018 | Smartphone-Samsung Galaxy S8 | IT | \$0.00 | Junked |
| 12789 | 1998 | Scanner - Logitech ScanMan Scanner | IT | \$150.00 | Junked |
| 13234 | 2002 | Camera - Canon PowerShot S30 Digital Camera | IT | \$400.00 | Junked |
| 15105 | 2005 | Firewall-Sonicwall Content Filtering Service 1 YR | IT | \$585.88 | Junked |
| 16011 | 2006 | Firewall-Sonicwall Intrusion Prevention Svce 1 YR | IT | \$250.00 | Junked |
| 15104 | 2005 | Firewall-SonicWall TZ170 Unrestricted | IT | \$820.00 | Junked |
| 14146 | 2004 | Firewall-SonicWall TZ170 Unrestricted | IT | \$836.00 | Junked |
| 16791 | 2010 | Switch-3COM Baseline Switch 2920-SFP Plus 16-port | IT | \$213.00 | Junked |
| 14145 | 2004 | Switch-3COM OfficeConnect Dual Speed 8+ | IT | \$105.00 | Junked |
| 15103 | 2005 | Switch-3COM OfficeConnect Switch 8 w/GB Uplink | IT | \$69.00 | Junked |
| 16792 | 2010 | Switch-3COM Superstack 3 4500 PWR 50-port | IT | \$1,977.00 | Junked |
| 16327 | 2006 | Switch-3COM Superstack 3 4500 PWR-26 Port | IT | \$1,077.00 | Junked |
| 16325 | 2006 | Switch-3COM Superstack 3 4500 PWR-26 Port | IT | \$1,077.00 | Junked |
| 16332 | 2006 | Switch-3COM Superstack 4 5500-EI PWR-52 Port | IT | \$2,817.00 | Junked |
| 16662 | 2009 | Wireless LAN Access Point-3COM | IT | \$279.30 | Junked |
| 16368 | 2007 | Wireless LAN Access Point-3COM | IT | \$319.00 | Junked |
| 16367 | 2008 | Microsoft Vista Business Media & License | IT | \$312.00 | Junked |
| 14126 | 2003 | Citrix Metaframe XPS server w/15 user & 1 yr SA | IT | \$3,151.00 | Junked |
| 16665 | 2009 | Microsoft Windows Server 2008 Device CALs-26 | IT | \$676.00 | Junked |
| 16668 | 2009 | Microsoft Windows 7 Pro upg 32-bit 2 yrs SA-5 lic | IT | \$40.00 | Junked |
| 16770 | 2009 | Microsoft Windows Server 2008 Std 2 yrs SA-1 lic | IT | \$40.00 | Junked |
| 16771 | 2009 | Microsoft Windows Server 2008 Device CALs-50 | IT | \$100.00 | Junked |
| 16776 | 2010 | Diskeeper Undelete 2009 Server Edition | IT | \$423.00 | Junked |
| 16777 | 2010 | Diskeeper Undelete 2009 Server Edition | IT | \$423.00 | Junked |
| 16778 | 2010 | Diskeeper Undelete 2009 Server Edition | IT | \$423.00 | Junked |
| 16779 | 2009 | Symantec Ghost v15 | IT | \$65.00 | Junked |
| 16780 | 2009 | Symantec Ghost v15 | IT | \$65.00 | Junked |
| 16793 | 2010 | Symantec Ghost Suite Server | IT | \$83.00 | Junked |
| 16794 | 2010 | Symantec Ghost Suite Device-4 CAL's | IT | \$128.00 | Junked |
| 16922 | 2010 | Adobe Photoshop Elements v9-License & Media | IT | \$91.76 | Junked |
| 16924 | 2010 | Microsoft Windows 7 Pro upg 32-bit-3 licenses | IT | \$384.06 | Junked |
| 16928 | 2010 | Microsoft Windows Server 2008 Device CALs-5 | IT | \$134.60 | Junked |
| 16929 | 2010 | Microsoft Windows Server 2008 Standard | IT | \$574.55 | Junked |
| 17001 | 2010 | Microsoft Windows Server 2008 Standard | IT | \$574.55 | Junked |
| 17002 | 2010 | Microsoft Windows Server 2008 Standard | IT | \$574.55 | Junked |
| 17012 | 2011 | Microsoft SQL Standard 2008 R2-Server License | IT | \$711.21 | Junked |
| 17013 | 2011 | Microsoft SQL Standard 2008 R2-5 Device CALs | IT | \$648.35 | Junked |
| 17091 | 2011 | Microsoft Windows Server 2008 Device CALs-100 | IT | \$1,826.00 | Junked |
| 17100 | 2011 | Intuit QuickBooks Pro 2011 - 3 user | IT | \$400.00 | Junked |
| 17114 | 2011 | Microsoft Windows 7 Pro upg 32-bit 2 yrs SA-9 lic | IT | \$108.00 | Junked |

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| 17869 | 2014 | Microsoft Windows RDS User CALs 2012 (25) | IT | \$1,990.00 | Junked |
| 17470 | 2012 | Adobe Acrobat Std X | IT | \$0.00 | Junked |
| 17471 | 2012 | Good for Enterprise Server | IT | \$1,373.62 | Junked |
| 17472 | 2012 | Good for Enterprise CAL's | IT | \$2,184.00 | Junked |
| 17477 | 2012 | Microsoft Windows 8 Pro Full 32-bit-1 lic/media | IT | \$149.62 | Junked |
| 17543 | 2013 | Jaws 14.0 Professional | IT | \$522.00 | Junked |
| 17544 | 2013 | Magic 12 Professional | IT | \$90.00 | Junked |
| 17550 | 2013 | Microsoft Windows 8(7) Pro-Upg-32-bit-8 licenses | IT | \$1,090.16 | Junked |
| 17577 | 2013 | CorelDraw Graphics Suite x6 upgrade | IT | \$146.62 | Junked |
| 17578 | 2013 | ABBYY FineReader-Corp Ed-3 concurrent users | IT | \$525.67 | Junked |
| 17608 | 2013 | CorelDraw Graphics Suite x6 upgrade | IT | \$146.62 | Junked |
| 17620 | 2013 | Microsoft Windows 8 Pro Full 32-bit-1 lic/media | IT | \$140.00 | Junked |
| 18092 | 2015 | Symantec Ghost Solution Suite v3 - 20 Licenses | IT | \$758.00 | Junked |
| 18093 | 2015 | Symantec Ghost Solution Suite Server v3-1 License | IT | \$95.75 | Junked |
| 18247 | 2016 | iSpring River 5-seat business license | IT | \$177.00 | Junked |

PERSONNEL MATTERS PUBLIC COMMENTS

No comments were offered.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following employees are approved as new hires based on the recommendation of the Functional Coordinators for these areas:

| Name | Dept | Position | Rate | Date of Hire |
|------------------|----------------|--------------------|---|--------------|
| Carlos Chediak | REC | Rec Assistant-RPT | \$14.40 | 09/13/2021 |
| David Cristofaro | Animal Control | Animal Control-RPT | \$6000/yr. + \$50/day back-up coverage. | 09/13/2021 |

PUBLIC COMMENT

No comments were offered.

OTHER BUSINESS

Supervisor Smith asked if Board Members had any additional business they wished to discuss.

Councilmember Beckford commented about the possibility of creating a historical home tour on the Town's website that could also be a driving tour. He mentioned that as preparation of the 2022 budget continues that the Town remains cognizant of the minimum wage paid to those employees who are not seasonal help.

Councilmember Beckford further commented that he hopes the Town will be able to host Martin Luther King Jr. after having to miss 2021 due to Covid-19.

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Councilmember Townsend inquired about adding more speed indicator signs to the 2022 budget because many constituents have reached out to her regarding the issue of speeding in their neighborhoods. Supervisor Smith noted that additional speed indicators are being included in the budget the Town is preparing for public review for 2022. Councilmember Townsend mentioned also that some residents report feral cats in their yards and neighborhoods. She asked how the Town could work with these residents to mitigate the problem. She also commented that the Town could create an education campaign to encourage mask wearing in light of the continuing pandemic.

Councilmember Koshykar asked about a written budget process. Supervisor Smith noted that the Town's budget process has been posted on the Town's website for weeks. She asked about the aftermath of a recent party in the Wren Field Open Space that disrupted the neighborhood in the middle of the night. Supervisor Smith noted posting of signs by Town staff, and that the Sheriff's Office had responded to his request for action regarding those responsible and prevention of further incidents. He noted the Sheriff's officers' observations that it is difficult to enforce matters like this because a new State law requires that offenders be released with only an appearance ticket, which most ignore and that the Sheriff's Office does not have the personnel to go after missed appearance tickets. Councilmember Koshykar asked about public sessions to discuss use of ARPA funds, about information on farming practices, which the chief of Staff promised for the next meeting, about derelict buildings on Mitchell Road, for which Code Compliance Officer Cline provided an update, and about the proposed Canal Clearcutting by the State. Supervisor Smith related all of the Town's actions to stop the clearcutting and the next steps.

Councilmember Munzinger noted that the Pittsford Little League has reported to her and to the County Sheriff significant vandalism of its fields and property over the summer, amounting to thousands of dollars in damage. She encouraged members of the public to come forward if they hear or see something.

With no further business, the meeting adjourned at 7:26 p.m.

Respectfully submitted,

Renee McQuillen
Town Clerk