

Minutes of the Town Board for December 4, 2019

**TOWN OF PITTSFORD
TOWN BOARD
DECEMBER 4, 2019**

Proceedings of a regular meeting of the Pittsford Town Board held on Wednesday, December 4, 2019 at 6:00 P.M. local time in Pittsford Town Hall.

PRESENT: Supervisor William A. Smith, Jr.; Councilpersons Kevin Beckford, Katherine B. Munzinger, Matthew J. O'Connor and Stephanie Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Paul J. Schenkel, Commissioner of Public Works; Greg Duane, Finance Director; Robert B. Koegel, Town Attorney; Linda Dillon, Town Clerk; Suzanne Reddick, Assistant to Supervisor; and Shelley O'Brien, Communications Director.

ATTENDANCE: There were seven (7) members of the public in attendance. There were also three (3) additional staff members present.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited Deputy Supervisor Munzinger to lead in the Pledge to the Flag. The Town Clerk noted all members present.

SUPERVISOR'S ANNOUNCEMENTS

Community Choice Aggregation (CCA) Update and Announcement of Public Information Sessions

Supervisor Smith announced that the Town is sponsoring two (2) information sessions open to Town and Village residents regarding implementation of the CCA Program. Rocricity will be presenting at these meetings, which will be held at:

**Pittsford Library Fisher Meeting Room
Tuesday, December 10th @ 6PM and Thursday, December 19th @ 6PM**

GENERAL

PUBLIC COMMENTS

No public comments were offered regarding the General Matters of Town Board.

END OF THE YEAR MEETING SET FOR DECEMBER 23, 2019 AT 10 AM

After some discussion regarding having a quorum, a Resolution was offered by Supervisor Smith to set a special meeting of the Town Board for the purpose of approving routine end-of-the-year matters, such as accounts payable, hiring resolutions and budget transfers, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

RESOLVED, that a special meeting of the Town Board be and hereby is set for Monday, December 23 at 10:00 A.M., in the Town Hall meeting room, for the purpose of approving year-end accounts payable, hiring resolutions, budget transfers and other necessary business.

RATIFICATION OF LIBRARY BOARD OF TRUSTEE APPOINTMENTS APPROVED

Upon the review and consideration of the Library Board of Trustee's recommendations for new appointments to their Board, a Resolution to approve the appointments of Farrah Ritter and B. Christine Hall was offered by

Minutes of the Town Board for December 4, 2019

Councilman O'Connor, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

RESOLVED, that Farrah Ritter be and hereby is appointed to the Library Board of Trustees, effective January 1, 2020, with the term ending on December 31, 2024; and be it further

RESOLVED, that B. Christine Hall be and hereby is appointed to the Library Board of Trustees, effective January 1, 2020, with the term ending on December 31, 2024.

MINUTES

PUBLIC COMMENTS

No public comments were offered regarding the Minutes of the November 19, 2019 Town Board meeting.

MINUTES OF THE NOVEMBER 19, 2019 MINUTES APPROVED AS AMENDED

Supervisor Smith and Councilman Beckford suggested two (2) amendments to the draft Minutes of the November 19, 2019 meeting as follows:

- 1) Page 1, Presentation – A Horse's Friend – add to the end of the first paragraph the following: "*The Town will also provide within their eNews and other Town publications information to acquaint people with "A Horse's Friend" and their volunteer opportunities.*"
- 2) Page 2, 2020 Town Budget Amendment No. 1 – Sentence 1 to read as follows: "Councilman Beckford introduced an Amendment to the Town Budget that would allow for the Town to raise the starting salary for non-seasonal part-time **and full time** employees to \$13.50 per hour." (added words – and full time)

Thereafter, a Resolution to approve the Meeting Minutes of November 19, 2019, as amended, was offered by Councilman O'Connor, seconded by Councilman Beckford, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of November 19, 2019 Town Board meeting are approved as amended.

LEGAL MATTERS

PUBLIC COMMENTS

No public comments were offered.

PUBLIC HEARING SET FOR LOCAL LAW NO. 4 OF 2019 – SECOND EXTENSION OF TEMPORARY MORATORIUM ON SUBDIVISION OF REAL PROPERTY IN THE RRSP ZONING DISTRICT AND EXTENDED RRSP ZONE

Town Attorney Robert Koegel reviewed the necessity to extend the Temporary Moratorium, given that the Town will need additional time to review and implement possible new zoning regulations to meet the recently completed and approved Town Comprehensive Plan Update.

After some brief discussion by the Board, Deputy Supervisor Munzinger moved to set a Public Hearing for Local Law No. 4 of 2019 – Second Extension of Temporary Moratorium, seconded by Councilman Beckford, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, true and correct copies of proposed Local Law No. 4 of 2019: Second Extension of Temporary Moratorium on the Subdivision of Real Property in the RRSP Zoning District and the Extended RRSP Zone, were delivered to each member of the Town Board; and

Minutes of the Town Board for December 4, 2019

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 4 of 2019, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 17th day of December, 2019, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 4 of 2019;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 17th day of December, 2019, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of said proposed Local Law No. 4 of 2019; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law No. 4 of 2019, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 4 of 2019, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

Proposed Local Law No. 4 of 2019:

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:**

**LOCAL LAW NO. 4 OF 2019:
SECOND EXTENSION OF TEMPORARY MORATORIUM
ON THE SUBDIVISION OF REAL PROPERTY
IN THE RRSP ZONING DISTRICT
AND THE EXTENDED RRSP ZONE**

Sec. 1 Title

This law shall be known as "Local Law No. 4 of 2019: Second Extension of Temporary Moratorium on the Subdivision of Real Property in the RRSP Zoning District and the Extended RRSP Zone."

Sec. 2 Findings

The Town Board finds as follows:

(a) Under Town Law § 272-a, all town land use regulations must be in accordance with a comprehensive plan. A comprehensive plan envisions broad ideas, sets goals derived from those ideas, establishes policies derived from the goals, and lists actions to achieve the goals and fulfill the policies. The Town's first goal is to protect community character; that is, to maintain and enhance Pittsford's physical character and quality of life by managing future growth and development and protecting existing resources. With regard to residential development, the Town has several policies, which include the assurance that new residential development contributes to Pittsford's character through complementary design standards and that open space is configured into large areas that are usable for passive recreation and preservation of viable agriculture.

Minutes of the Town Board for December 4, 2019

(b) Among the specific actions to achieve the goals and fulfill the policies is the action to evaluate zoning in the areas (a) between the Water Authority property at the reservoir and the Thruway, bordered by Mendon Center Road and West Bloomfield Road; and (b) west of Mendon Center Road, the area south of the Autumn Woods development, between Autumn Woods and the Thruway (items a and b, collectively, the "Extended RRSP Zone"), and to evaluate extending the RRSP zoning district, or comparable districts, to other locations in the Town consistent with the Future Land Use Plan. Another action is for the Town Board to consider a moratorium on development in the RRSP Zoning District and the Extended RRSP Zone until Town Zoning Code modifications can be addressed. These actions are set forth in the Town's Comprehensive Plan Update, adopted October 1, 2019, at page 36.

(c) The completion of the update to the Comprehensive Plan now provides the Town Board with the framework to analyze and enact appropriate modifications to the Town's Zoning Code, which will address and regulate future development in the RRSP Zoning District and the Extended RRSP zone.

(d) The previously-enacted, first extension of the temporary moratorium on the subdivision of real property in the RRSP Zoning District and the Extended RRSP zone, pursuant to Local Law No. 2 of 2019, is set to expire on December 23, 2019.

(e) A second extension of the aforesaid temporary moratorium on the subdivision of real property in the RRSP Zoning District and the Extended RRSP zone is necessary in order for the Town to consider appropriate amendments to the Town's Zoning Code.

Sec. 3 Purpose and Intent

(a) It is the purpose of this law to promote the goals, policies, and actions identified above for a reasonable period of time in order to effectuate solutions and in order to promote the health, safety and welfare of the citizens of the Town of Pittsford.

(b) It is the further purpose of this law to enable the Town of Pittsford to stop the subdivision of land in the RRSP Zoning District and the Extended RRSP Zone within the Town for a reasonable time pending the adoption of laws, as necessary, to effectuate revisions to the Zoning Code of the Town, to be in accordance with the Town's adopted Comprehensive Plan Update, as well as to adopt any other laws of the Town necessary to carry out this purpose, and pending the necessary SEQRA process to evaluate this action.

(c) It is the further purpose of this law to fulfill the Town's constitutional, statutory and legal obligations to protect and preserve the public health, welfare, and safety of the citizens of the Town, and, in particular, to protect the value, use and enjoyment of property in the Town, to prohibit the filing of certain new applications for the subdivision of real property and thus defer official governmental action permitting the subdivision of certain real property until the Town Board has instituted and completed proceedings on possible recommendations for adoption of amendments to the text of the Zoning Code of the Town and other laws of the Town.

(d) It is the further purpose of this law to supersede those provisions of §276 of New York Town Law and of the Town Code relating to period of time in which the Planning Board must render a decision on an application for subdivision approval for the period of this temporary moratorium, or any extension thereto.

(e) It is the further purpose of this law to supersede those provisions of §267 of New York Town Law, and of the Town Code relating to the procedures for the hearing of variance requests from this Second Extension of Temporary Moratorium Law. As stated below, it is the intent of the Town Board to hear requests for variance from this Second Extension of Temporary Moratorium Law, rather than the Town's Zoning Board of Appeals.

Sec. 4 Imposition of Moratorium

(a) For a period of one hundred eighty (180) days from and after the adoption date of this law and its effective date, no application for the subdivision of real property within the RRSP Zoning District and the Extended RRSP Zone hereinabove described may be filed, accepted or processed, except as provided in

Minutes of the Town Board for December 4, 2019

paragraph (b) below and Section 5 of this law. For the purpose of this law, an application for the subdivision of real property shall be deemed to mean any request for official action by the Town Board or Planning Board which request and approval would in any way commence or continue the process whereby land is or may be subdivided.

(b) The imposition of this law shall not affect the processing of applications for the subdivision of real property for which concept, preliminary or final subdivision approval has been granted by the Planning Board prior to the effective date of this law.

Sec. 5 Alleviation of Hardship

(a) The Town Board may authorize exceptions to the moratorium imposed by this law when it finds, based upon evidence presented to it, that deferral of action on an application for the subdivision of real property and the deferral of approval of the application for the duration of the moratorium would impose an extraordinary hardship on a landowner or developer.

(b) A request for an exception based upon extraordinary hardship shall be filed with the Town Supervisor or his designee, including a fee of fifty dollars (\$50.00) to cover processing and advertising costs, by the landowner, or the developer with the consent of the landowner. Such request shall provide a recitation of the specific facts that are alleged to support the claim of extraordinary hardship, and shall contain such other information as the Town Supervisor or his designee shall prescribe as necessary for the Town Board to be fully informed with respect to the application.

(c) A public hearing on any request for an exception for extraordinary hardship shall be set by the Town Board at the first regular meeting of the Town Board that occurs ten (10) days after the request for exception is received by the Town.

(d) In reviewing an application for an exception based upon a claim of extraordinary hardship, the Town Board shall consider the following criteria:

- (1) The extent to which the applicant has prior to the effective date of this law received any permits or approvals for the proposed subdivision.
- (2) The extent to which the proposed subdivision would cause significant environmental degradation, adversely impact adjacent areas, or adversely impact the land uses appropriate to the property.
- (3) Whether the applicant, prior to the effective date of this law, has incurred financial obligations to a lending institution, which, despite a thorough review of alternative solutions, the applicant cannot meet unless the subdivision proceeds.
- (4) Whether the moratorium will expose the applicant to substantial monetary liability to third persons; or would leave the applicant completely unable, after a thorough review of alternative solutions, to earn a reasonable return on the property.
- (5) The extent to which actions of the applicant were undertaken in good faith belief that the proposed subdivision would not lead to significant environmental degradation, undue adverse impacts on adjacent areas, or adversely impact the land uses appropriate to the property.

(e) At the conclusion of the public hearing and after reviewing the evidence and testimony placed before it, the Town Board shall act upon the request to approve, deny or approve in part and deny in part the request made by the applicant.

Sec. 6 Validity

Minutes of the Town Board for December 4, 2019

If any section, sentence, clause or phrase of this law is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this law.

Sec. 7 Effective Date

This Local Law shall become effective upon its adoption and upon its filing with the New York Secretary of State.

PUBLIC HEARING SET FOR LOCAL LAW NO. 1 OF 2020 – AMENDING §145-5 OF THE CODE OF THE TOWN OF PITTSFORD TO SET A 25 MPH SPEED LIMIT ON WOOD CREEK DRIVE

Town Attorney Robert Koegel introduced and reviewed the proposal for Local Law No. 1 of 2020 for the reduction in the speed limit on Wood Creek Drive pursuant to the request of the residents in that neighborhood.

Thereafter, a Resolution to Set a Public Hearing to consider the proposed Local Law No. 1 of 2020 – Amending §145-5 of the Town of Pittsford Code to set a 25 MPH Speed Limit on Wood Creek Drive was offered by Councilwoman Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

Whereas, true and correct copies of proposed Local Law No. 1 of 2020, amending §145-5 of the Code of the Town of Pittsford to set a 25 mph speed limit on Wood Creek Drive were delivered to each member of the Town Board; and

Whereas, due consideration has been given to the adoption of said proposed Local Law No. 1 of 2020, by all members of the Town Board who were present; and

Whereas, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 7th day of January, 2020, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 1 of 2020;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 7th day of January, 2020, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of said proposed Local Law No. 1 of 2020; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law No. 1 of 2020, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 1 of 2020, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

Proposed Local Law No. 1 of 2020:

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:**

**LOCAL LAW NO. 1 OF 2020:
AMENDING §145-5 OF THE CODE OF THE TOWN OF PITTSFORD TO SET A
25 MPH SPEED LIMIT ON WOOD CREEK DRIVE**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 1 of 2020: Amending §145-5 of The Code of the Town of Pittsford to set a 25 mph speed limit on Wood Creek Drive+.”

Sec. 2 Amendments to Existing Law

The Code of the Town of Pittsford, Chapter 145, Article II, shall be amended to revise §145-5 to read as follows:

§ 145-5. Special-hazard zones.

Except when a special hazard exists that requires lower speed for compliance with § 145-2B, it shall be unlawful for any person to drive a vehicle in the Town at a speed in excess of the following speeds on the streets or parts of streets listed below:

Name of Street	Maximum Speed (mph)
Allen Parkway	25
Alpine Drive	25
Bedford Way	25
Beech Road	25
Brook Road	25
Burncoat Way	25
Buttermilk Hill Road	25
Crestline Road	25
Crestview Drive	25
Cricket Hill Drive	25
Croft Road	25
East Brook Road	25
East Park Road	25
Ellingwood Drive	25
Hearthstone Road	25
Hilltop Drive	25
Kilbourn Road	25
Knobb Hill Drive	25
Long Meadow Circle	25
Maywood Avenue	25
Meadow Wood Circle	25
Mitchell Road	25
Overbrook Road	25
Reitz Circle	25

Minutes of the Town Board for December 4, 2019

Name of Street	Maximum Speed (mph)
Reitz Parkway	25
Sandpiper Lane	25
Schoen Road	25
School Lane	25
Shelwood Road	25
Sheridan Court	25
Smead Road	25
Standish Way	25
Stoneleigh Court	25
Sunset Boulevard	25
West Brook Road	25
Wood Creek Drive	25
Woodland Road	25

Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

FINANCIAL MATTERS

PUBLIC COMMENTS

No public comments were offered.

BUDGET TRANSFERS AND AMENDMENT APPROVED

A motion to approve the proposed Budget Transfers and Amendment was offered by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that \$ 2,000.00 be transferred from 001.7110.1009.1.7110 (Parks – PT Salaries) to 001.7110.2025.2.7111 (Parks – Equipment) to purchase replacement hedge trimmers.

That \$ 4,000.00 be transferred from 001.7110.1009.1.7110 (Parks – PT Salaries) to 001.7110.4003.10.7 (Parks – Park Maintenance) to purchase materials to complete various projects.

That \$ 1,200.00 be transferred from 1.1355.1000.1.1 (Assessor – Salaries) to 1.1410.1000.1.1 (Town Clerk – Salaries) to cover salary expenses through the end of the year.

That \$ 28.00 be transferred from 1.1355.1000.1.1 (Assessor – Salaries) to 1.7510.1000.1.1 (Historian – Salaries) to cover salary expenses through the end of the year.

Minutes of the Town Board for December 4, 2019

That \$ 1,500.00 be transferred from 1.1990.4000.1.1 (Contingency – Expense) to 1.1430.1000.1.1 (Personnel – Salaries) to cover additional hours and salaries through the end of the year.

That \$ 150.00 be transferred from 1.1990.4000.1.1 (Contingency – Expense) to 1.1920.4603.1.1 (Municipal Dues – Expense) to cover the increase in the dues for the Association of Towns.

That \$ 10,000.00 be transferred from 1.1990.4000.1.1 (Contingency – Expense) to 1.2620.4118.10.1 (Bldgs. Maint. – Bldg. Repairs) to cover expenses through the end of the year.

That \$ 1,000.00 be transferred from 1.1990.4000.1.1 (Contingency – Expense) to 1.8540.4000.2.4 (Drainage – Expense) to cover miscellaneous expenses through the end of the year; and be it further

RESOLVED, that the following budget Amendment is approved:

That line item 3.7410.4000.25.3 (Library – Expense) be increased by \$1,000.00. The source of these funds will be a grant from the New York Council for the Humanities. Be it further resolved that the Director of Finance is authorized to make the appropriate budget entries.

OPERATIONAL MATTERS

PUBLIC COMMENTS

No public comments were offered.

TOWN OF BRIGHTON 2019-2020 SNOW AND ICE AGREEMENT APPROVED

Upon the recommendation of the Commissioner of Public Works, a Resolution to approve the Intermunicipal Agreement for Snow and Ice Control on Allen's Creek Road with the Town of Brighton was offered by Councilman Beckford, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The following Resolution was declared carried as follows:

RESOLVED, that Town Board accepts the recommendation of the Commissioner of Public Works and authorizes the Town Supervisor to execute the Snow and Ice Control Intermunicipal Agreement with the Town of Brighton for Allen's Creek Road in the amount of \$5,514.52 for the 2019/2020 winter season.

2020 TOWN BOARD MEETING SCHEDULE APPROVED

Supervisor Smith proposed the 2020 Town Board Meeting Schedule with the amendment to the first meeting in November and the first meeting in December, noting the dates of November 4th and December 2nd, due to Election Day in November and Candlelight Night in December. Thereafter, a Resolution to approve the 2020 Town Board Meeting Schedule, as amended, was offered by Supervisor Smith, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

RESOLVED, that the following 2020 Town Board Meeting Schedule is approved:

January 7	January 21
February 4	February 25
March 3	March 17
April 7	April 21
May 5	May 26
June 2	June 16
July 7	July 21
August 4	August 18
September 1	September 15
October 6	October 20

Minutes of the Town Board for December 4, 2019

November 4
December 2

November 17
December 15

All meetings listed above are currently scheduled to be held at the Pittsford Town Hall, Lower Level Meeting Room, 11 South Main Street, at 6 P.M., but may be subject to change.

PERSONNEL MATTERS PUBLIC COMMENTS

No public comments were offered.

HIRING AND STATUS/SALARY CHANGES APPROVED

Councilman O'Connor confirmed that he had audited the records for the proposed part-time hire and that all the documents were in order. A Resolution to approve the proposed part-time hire was offered by Councilman O'Connor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the following person for part-time employment as a new hire and confirm as the date of hire as indicated hereto:

Name	Dept	Position	Rate	Date of Hire
Yasmin Nayrouz	Rec	Asst III Birthday Party Attdnt P/T	\$12.71	12/07/2019

2020 HOLIDAY SCHEDULE APPROVED

Following brief discussion regarding holidays and Councilwoman Townsend's suggestion of adding to the descriptive designation of Columbus Day, which the Board agreed to consider in future after receiving public input, a Resolution was offered by Deputy Supervisor Munzinger to approve the proposed 2020 Holiday Schedule, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the 2020 Holiday Schedule for the Town of Pittsford full time and part-time staff be approved, respectively, as follows:

Full Time Employees:

2020 Schedule of Holidays

New Year's Day	Wednesday, January 1st
Martin Luther King Day*	Monday, January 20th
Presidents' Day*	Monday, February 17 th
Good Friday	Friday, April 10th
Memorial Day	Monday, May 25th
Day before Independence Day	Friday, July 3rd
Labor Day	Monday, September 7th
Columbus Day	Monday, October 12th
Veterans' Day	Wednesday, November 11th
Thanksgiving Day	Thursday, November 26th
Day after Thanksgiving	Friday, November 27th
Christmas Eve Day	Thursday, December 24th
Christmas Day	Friday, December 25th
Employee's Birthday*	

*Floating holidays, taken with Department Head's approval; Town offices remain open on these days.

Part-time Employees:

Minutes of the Town Board for December 4, 2019

2020 Schedule of Holidays

New Year's Day	Wednesday, January 1st
Good Friday	Friday, April 10th
Memorial Day	Monday, May 25th
Day before Independence Day	Friday, July 3rd
Labor Day	Monday, September 7th
Columbus Day	Monday, October 12th
Thanksgiving Day	Thursday, November 26th
Day after Thanksgiving	Friday, November 27th
Christmas Eve Day	Thursday, December 24th
Christmas Day	Friday, December 25th

EAST ROCHESTER MAYOR FREDERICK RICCI PROCLAMATION APPROVED

Supervisor Smith introduced a Proclamation for East Rochester Mayor Fred Ricci, who recently announced that he will be stepping down from his position. As a long-time community partner with East Rochester in many collaborative efforts, most importantly their sharing of the community televised programming on Channel 12 of Town meetings and events, Supervisor Smith wished to recognize and thank Mayor Ricci for his years of service and acknowledge the partnership with this Proclamation.

Thereafter, the Proclamation was moved by Supervisor Smith, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Proclamation was declared carried as follows:

Whereas, it is the wish of the Town Board to acknowledge the contributions and commitment of our colleague, East Rochester Mayor Frederick L. Ricci, who has contributed with integrity and care a combined municipal service to the East Rochester community of over 23 years, including as a trustee, Village Administrator, Deputy Mayor, and since 2011, as Mayor; and

Whereas, Mayor Frederick L. Ricci embodies a true dedication to and love for his community; in addition to his municipal service, he has lent his time, enthusiasm and support as an East Rochester high school teacher for many years, as a youth soccer coach, and as a founding member of the East Rochester Youth Activity Center, thereby positively impacting a great many residents across many years; and

Whereas, a son of both East Rochester and Pittsford, from when East Rochester was part of Pittsford, Mayor Frederick L. Ricci has long been a valued friend of the Pittsford community; his thoughtful and proactive leadership has cultivated a strong and meaningful relationship between our communities and resulted in the Town's expanded partnership with East Rochester's public access cable station, thereby expanding the reach and breadth of Pittsford programming, including the very popular "Pittsford Personalities" show by the Pittsford Town Historian. We are thankful and fortunate that his dedication to public service extends beyond his own town borders, and has done so to the benefit of the Pittsford community.

Now, Therefore Be It Resolved that the Pittsford Town Board recognizes Mayor Frederick L. Ricci's exemplary service to the East Rochester community and his cooperation and collaboration with, and true affection for, the Town of Pittsford and its residents; and

Further Resolved, that now, as he prepares for retirement from office as the Mayor of East Rochester, with utmost regard and appreciation the Pittsford Town Board thanks Mayor Frederick L. Ricci for his friendship and support and honors the impact his contributions have had on both the East Rochester and Pittsford communities.

This resolution was adopted by the Town Board on December 4, 2019.

Minutes of the Town Board for December 4, 2019

OTHER BUSINESS

Councilman Beckford reported that as the Liaison to the Environmental Board he suggested that the Environmental Board spearhead researching and reviewing Small Wind Turbines for home use, and, thereafter making recommendations to the Town for possible future permitting of this use. Councilman Beckford suggested the possibility of inviting companies that manufacture or sell these products to present and explain them to the board. Board members were supportive of this suggestion. Councilman O'Connor noted that the Town streamlined the solar permitting process for residences in 2017, one of the four high impact practices that resulted in Clean Energy Community designation by NYSERDA.

Councilman Beckford also requested that Town research what other communities have done regarding the Columbus Day holiday.

Councilwoman Townsend encouraged the Town to create a strategic layout for moving forward with incorporating recommendations from the Comprehensive Plan to amending Zoning laws in an organized way. Board members agreed and Town Attorney Koegel also agreed.

Councilman O'Connor reported that members of the RIT Pollution Prevention Institute walked through and inspected Town Hall from an energy usage perspective and plan to assess the highway garage similarly on Golf Avenue before the holidays. Energy consumption records were also provided to the RIT team. The assessment team will be developing a report of recommendations based on their findings.

PUBLIC COMMENTS

No other comments were offered by the public.

ADJOURNMENT

As there was no further business, the Supervisor adjourned the meeting at 6:40 P.M.

Respectfully submitted,

Linda M. Dillon
Town Clerk