

Minutes of the Town Board for December 2, 2020

**JOINT MEETING OF
TOWN OF PITTSFORD TOWN BOARD
AND
VILLAGE OF PITTSFORD BOARD OF TRUSTEES
DECEMBER 2, 2020**

Proceedings of a special joint meeting of the Pittsford Town Board and the Village Board of Trustees was held on Wednesday, December 2, 2020 at 7:00 P.M. local time. The meeting took place with all Board members participating remotely using Zoom.

TOWN BOARD

MEMBERS PRESENT: Supervisor William A. Smith, Jr.; Kevin Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: None.

**VILLAGE BOARD OF
TRUSTEE MEMBERS**

PRESENT: Mayor Robert Corby; Lili Lanphear, Frank Galusha, Daniel Keating, and Renee Stetzer. Trustee Keating subsequently left the meeting before the public hearing opened.

ABSENT: None.

**ALSO PRESENT
FOR THE TOWN:**

Town Staff Members: Spencer Bernard, Chief of Staff; Jessie Hollenbeck, Recreation Director; Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk, Joy Brown, Technology Director and Shelley O'Brien, Communications Director.

**ALSO PRESENT
FOR THE VILLAGE:**

Dorothea Ciccarelli, Village Clerk and Jeff Turner, Village Attorney

ATTENDANCE: There were forty (40) members of the public in attendance and an ASL interpreter.

Promptly at 7:00 p.m., the meeting was called to order by both the Village and the Town. Supervisor Smith led all present in the Pledge to the Flag.

Mayor Corby proceeded to welcome everyone and stated the purpose of the public hearing and consideration of adoption of the Active Transportation Plan. His introduction included stating that the almost four-year process is actually a culmination of a 20-year effort on behalf of the Village to investigate the issues of traffic calming, walkability and multi-modal transportation. Extrardorinary efforts have been done by both the Town and Village in the planning and preparation of this document.

Supervisor Smith observed that the Active Transportation Plan is an undertaking to identify and plan in regard to "non-motorized ways of movement throughout the community", to make it more walkable and conducive to bicycling and to improve safety doing both. He noted that the Plan is the culmination of work by a joint Town-Village Citizens' Committee, the consultant and several public workshops, and also by the ATP Town-Wide Survey and by last year's Pittsford Community Survey that included issues relevant to the Plan. All of these progressively shaped the Plan as the process proceeded. Adopting the plan makes us eligible for grant funding from the state. The Supervisor further indicated that the Town and Village have already moved forward with elements of the plan that have public support, including, for the Town, the East Avenue sidewalk, connecting the Auburn Trail to the Canal towpath as part of the new Nature Preserve, clearing the multi-use trail through the

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Railroad Mills area, continuing work on the Auburn Trail, re-mapping of all 86 miles of Town trails and the “trails passport” program to increase use of trails as part of promoting a healthy community. In addition, the Town has installed safe crosswalks on Thornell Road and Railroad Mills Road, engaged with Perinton to connect Bushnell’s Basin by trail to Thornell Road, and have worked with the county to replace culverts on Stone Road, being the first step toward completion of the multi-use trail along Stone Road.

Mayor Corby noted that the Active Transportation Plan will be incorporated into the Village’s Comprehensive Plan, which received an award from the upstate chapter of the American Planning Association. He then opened the public hearing on behalf of the Village.

Supervisor Smith opened the hearing on behalf of the Town Board.

HEARING

The following members of the public offered comments: Pamela Cooper-Vince, Roger Vince, Mark Harrington, Michele Bessette, Fran and Herb Kramer, Karlis Silins, Annalise Johnson, Teague Ruder, Michael Boulay, Lou Pepin, Mark Harrington, Bob Scholl, Justin Vlietstra and Brooke Fossey.

With no other comments offered, both the Village and the Town closed the hearing.

TOWN AND VILLAGE BOARD DISCUSSION

Discussion and comments ensued thereafter, affording each board member an opportunity to speak regarding the Plan as follows:

Town Councilmember Stephanie Townsend: Thanked residents, board members and committee members all for the exceptional work that was completed, offering support for the Plan, with only minor edits that she would like to incorporate into the Plan.

Trustee Frank Galusha: Trustee Galusha offered his support for all of the effort put forth by all members of the committee, noting that the plan is very impressive and concise, and hopes that the Town and the Village will continue to work to implement all the recommendations made within the plan.

Town Councilmember Kevin Beckford: Offered his support and that it works in concert with the Town’s Comprehensive Plan and helps to fund and execute plans that we have developed. He also suggested that the Town and Village periodically review implementation of the plan.

Trustee Renee Stetzer: Trustee Stetzer commented that she worked on this committee initially, as a citizen, and supports the overall vision of the document and knows that there are items that we can build on from this document and supports its adoption.

Councilmember Kate Munzinger: Councilmember Munzinger supports adopting the Active Transportation Plan. She thanked all those that worked on this document. She echoed Trustee Stetzer’s comment that this is a vision and we can always improve upon it as we move forward. Additionally, she supports and encourages public input.

Trustee Lili Lanphear: Trustee Lanphear expressed her support and belief that this excellent document, its process and the work that was put into it, is an excellent example and demonstration of the responsiveness of the elected officials, having responded to the expressed concerns of the constituents. She noted that their board had made this a priority and organized a venue for them to express their concerns, opinions and suggestions. These opinions, concerns and recommendations were received and acted on to develop this great plan.

Councilmember Cathy Koshykar: Councilmember Koshykar stated that she was impressed by the process to develop the plan, noting the engagement of experts and the extensive input from the community. She supports Councilmember Beckford’s recommendation for periodic reports on the progress of any concrete initiatives that are under way and thanked all those that participated in the development of this Plan.

Mayor Robert Corby: Mayor Corby thanked the Town of Pittsford for the collaborative efforts in working with the Town and noted that he believes it is a much better plan, having it be combined with the Town of Pittsford. He

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also noted that this plan is a component of the Village Comprehensive Plan, and will be voted on its incorporation into, and will be a part of, the Comprehensive Plan. A commitment has been made to the Village Planning Board, that as staffing time allows, the Village will format the Village portion to ensure that the addendum at portion of the document will appropriately integrated into the main segment of the Plan. Once the Plan is adopted, this document will be a useful tool in negotiations with the New York State Department of Transportation (NYSDOT) for achievements to future projects, goals and/or grant funding. Mayor Corby gave special thanks Trustee Lanphear and Stetzer, as well as the Village Planning Board, for their extensive work on this project.

Supervisor Bill Smith: Supervisor Smith also expressed his gratitude to the Village for this successful, collaborative effort. He also thanked all the residents in the community who shared their ideas on how they would like to see this plan come together. He noted that this will shape our community for years to come and will give us more negotiating leverage in working with the State on the many State roads through Pittsford. He expressed hope that this will help us particularly in attaining the goal he's pursued for years, to obtain State approval to install flashing signals at pedestrian crosswalks in the Town.

Councilmember Townsend: Councilmember Townsend suggested certain amendments:

- 1) Page 11 – edit to reflect 2019 Comprehensive Plan (it currently states 2009): It was determined that this change already has been included in the 2020 Supplement that is to be adopted as part of the Plan.
- 2) Page 43 – Clover Street – she would like to add the graphic of “Bicycle Issue” on the south end of Clover Street, near Iassac Gordon Nature Park, as this is also an area that needs to be reflected as a Bicycle Issue.
- 3) Page 26 - Add conceptual sidewalk to Allens Creek Road on the Pittsford portion of the Road – to access Allen Creek Elementary School.

Councilmember Munzinger: Councilmember Munzinger suggested an amendment:

- 4) Page 26 - Include a conceptual sidewalk on the east side of School Lane, for access to the Jefferson Road Elementary School. This could eliminate the need for a crossing guard in this location for students walking from the east of School Lane on Jefferson Road (Greylock Ridge, Rustic Pines neighborhoods).

ACTIVE TRANSPORTATION PLAN ADOPTION BY VILLAGE OF PITTSFORD AND TOWN OF PITTSFORD

VILLAGE OF PITTSFORD ADOPTION RESOLUTIONS

SEQRA WITH A NEGATIVE DECLARATION ADOPTED BY THE VILLAGE OF PITTSFORD

Mayor Coby made a motion to approve the SEQRA Resolution, noting the changes made at this evenings meeting are minor and not especially substantive or material in the alteration of the document or SEQRA, all of which are occurring in the Town, and therefore, are not applicable to the SEQR Resolution for the Village. Trustee Galusha seconded the motion, and the Village Clerk called for the vote by the Board as follows: Ayes: Stetzer, Galusha, Lanphear and Corby. Absent: Keating. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, the Town of Pittsford and the Village of Pittsford caused to be prepared a Pittsford Active Transportation Plan consisting of a proposed Pittsford Active Transportation Plan dated January 2019 and a 2020 Supplement thereto; and

WHEREAS, Parts 1, 2 and 3 of the New York State Full Environmental Assessment Form were prepared for the Pittsford Active Transportation Plan and Supplement in accordance with the requirements of NYCRR 617 of the Implementing Regulations for Article VIII of the Environmental Conservation Law; and

WHEREAS, the Pittsford Town Board and the Village of Pittsford Board of Trustees were designated as co-lead agencies for SEQRA purposes with regard to the Pittsford Active Transportation; and

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WHEREAS, in accordance with the information and materials prepared in connection with Parts 1, 2 and 3 of the New York State Full Environmental Assessment Form, the Town Board of the Town of Pittsford and the Board of Trustees of the Village of Pittsford have issued a Negative Declaration with regard to the adoption of the proposed Pittsford Active Transportation Plan; and

WHEREAS, a Public Hearing on the aforementioned Full Environmental Assessment Forms and the proposed Pittsford Active Transportation Plan was held on the 2nd day of December, 2020.

NOW, THEREFORE, be it resolved that the lead agencies find that the Pittsford Active Transportation Plan will have a beneficial impact on the natural and manmade environment and social and economic conditions of the Village of Pittsford and Town of Pittsford; and

BE IT RESOLVED, that the Pittsford Active Transportation Plan is hereby jointly adopted by the Town of Pittsford Town Board and the Village of Pittsford Board of Trustees; and

BE IT FURTHER RESOLVED, that the Village of Pittsford Board of Trustees hereby adopts the Pittsford Active Transportation Plan as an amendment to the 2019 Village of Pittsford Comprehensive Plan; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

ACTIVE TRANSPORTATION PLAN ADOPTION BY THE VILLAGE OF PITTSFORD

Thereafter, a motion was made by Mayor Corby, and seconded by Trustee Lanphear, to adopt the Town/Village Active Transportation Plan, with the minor amendments proposed as follows:

Amendments:

- 1) Page 43 – Clover Street – she would like to add the graphic of “Bicycle Issue” on the south end of Clover Street, near Iassac Gordon Nature Park, as this is also an area that needs to be reflected as a Bicycle Issue.
- 2) Page 26 - Add conceptual sidewalk to Allens Creek Road on the Pittsford portion of the Road – to access Allen Creek Elementary School.
- 3) Page 26 - Include a conceptual sidewalk on the east side of School Lane, for access to the Jefferson Road Elementary School. This could eliminate the need for a crossing guard in this location for students walking from the east of School Lane on Jefferson Road (Greylock Ridge, Rustic Pines neighborhoods).

A unanimous vote of the Board was called as follows: Ayes: Stetzer, Galusha, Lanphear and Corby. Absent: Keating. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, the Town of Pittsford and the Village of Pittsford have developed, with their consultant, a proposed Active Transportation Plan dated January 2019 and including a 2020 Supplement (“Pittsford Active Transportation Plan”); and

WHEREAS, the Village of Pittsford intends to adopt the Pittsford Active Transportation Plan as an amendment to the 2019 Village of Pittsford Comprehensive Plan; and

WHEREAS, the Village of Pittsford referred the Pittsford Active Transportation Plan to the Village of Pittsford Planning Board for a Local Waterfront Consistency Review; and

WHEREAS, the Village of Pittsford Planning Board determined the Pittsford Active Transportation Plan to be consistent with the Local Waterfront Revitalization Program policy standards and conditions and design guidelines; and

WHEREAS, subsequent to the above-mentioned Planning Board Consistency determination, the 2020 Supplement was modified to eliminate from that Supplement the 2nd recommendation regarding page 78 of the

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proposed Active Transportation Plan, which recommendation is currently set forth and contained in the 2019 Village of Pittsford Comprehensive Plan and therefore such recommendation is redundant to the proposed amendment to the 2019 Village of Pittsford Comprehensive Plan; and

WHEREAS, the Board of Trustees of the Village of Pittsford and the Pittsford Town Board had previously determined that the adoption of the proposed Pittsford Active Transportation Plan is a type I action pursuant to 6 NYCRR Part 617; and

WHEREAS, the aforementioned Boards have previously determined that a coordinated review of the proposed joint adoption of the Pittsford Active Transportation Plan is appropriate; and

WHEREAS, the Village of Pittsford Board of Trustees and the Pittsford Town Board have either received the concurrence from the other involved agencies that the two Boards act as co-lead agencies for this project or more than 30 days has elapsed since notification of lead agency status was provided to such agencies; and

WHEREAS, pursuant to 6 NYCRR Part 617, the Board of Trustees of the Village of Pittsford and the Town Board of Pittsford have reviewed Part 2 of the Full Environmental Assessment Form to determine whether the project will have a significant impact on the environment; and

WHEREAS, pursuant to Article VIII of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department Environmental Conservation to wit: 6 NYCRR Part 617, the Board of Trustees of the Village of Pittsford and the Pittsford Town Board as co-lead agencies have determined that the action will not have a significant adverse impact on the environment and will not cause a significant adverse impact on the environment and therefore the preparation of an Environmental Impact Statement is not required.

WHEREAS, there was a Public Hearing on December 2, 2020 regarding the Active Transportation Plan and Supplement.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Village of Pittsford as follows:

1. The Board of Trustees of the Village of Pittsford hereby adopts the answers to the questions set forth on Part 2 of the Full Environmental Assessment Form which is annexed hereto, and based upon that Full Environmental Assessment Form and the criteria set forth in 6 NYCRR Part 617, this Board makes the following findings:

A. The proposed Action constitutes a type I action pursuant to 6 NYCRR Part 617 and therefore a coordinated review is required.

B. The Board of Trustees of the Village of Pittsford and the Pittsford Town Board are co-lead agencies for this project.

C. No potentially significant adverse impacts on the environment are noted on Part 2 of the Full Environmental Assessment Form, none were identified by any of the involved agencies and none are known to this Board.

2. The determination that a Negative Declaration be issued for the project as more fully set forth on Part 3 of the Full Environmental Assessment Form is hereby adopted by the Board of Trustees of the Village of Pittsford.

3. The Village Clerk for the Village of Pittsford is hereby directed to file in the Village Clerk's office the Negative Declaration set forth on Part 3 of the Full Environmental Assessment Form.

4. The Village Clerk is hereby directed to cause the Negative Declaration to be served on each of the other involved agencies.

5. The Village Clerk is directed to cause to be published the Negative Declaration in the Environmental News Bulletin.

6. All subsequent notices concerning this project shall note that the Board of Trustees of the Village of Pittsford and the Pittsford Town Board have issued a Negative Declaration.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

TOWN OF PITTSFORD ADOPTION RESOLUTIONS

SEQRA WITH A NEGATIVE DECLARATION ADOPTED BY THE TOWN OF PITTSFORD

Immediately thereafter, Supervisor Smith, offered a motion to adopt a Negative Declaration for SEQRA, seconded by Councilmember Townsend, and voted on by the Board as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

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WHEREAS, through a series of meetings with residents and business owners of the area, the Town and the Village, with assistance from its Planning Consultant, Ingalls Planning & Design, developed a proposed Pittsford Active Transportation Plan, dated January 2019, including a 2020 Supplement (the "Pittsford Active Transportation Plan"), which outlines a joint master plan for active transportation within the Town and Village; and

WHEREAS, following receipt and review of the proposed Pittsford Active Transportation Plan, a joint public hearing of the Town Board and Village Board was held on the 2nd day of December, 2020, to review the proposed Pittsford Active Transportation Plan, receive public comments and determine whether such Plan should be adopted by the Town Board; and

WHEREAS, the proposed action of adopting the Pittsford Active Transportation Plan is a Type I SEQRA action pursuant to [6 NYCRR § 617.4\(b\)\(1\)](#); and

WHEREAS, a Full Environmental Assessment Form has been prepared for the proposed action;

NOW, THEREFORE, be it

RESOLVED, that the Town Board finds that based upon the information included in the Full Environmental that the Town Board finds that based upon the information included in the Full Environmental Assessment Form and the criteria contained in [6 NYCRR § 617.7](#), the Town Board and the Village Boards are the Co-Lead Agencies for SEQRA review of the proposed action; and be it further

RESOLVED, that copies of the Pittsford Active Transportation Plan were made available to the Interested Agencies and the public during the review process for the proposed Plan; and be it further

RESOLVED, that the Town Board, having reviewed the full environmental assessment form, and the Town Board having taken a "hard look" at potential adverse environmental impacts of the proposed Pittsford Active Transportation Plan, and having given this matter due deliberation and consideration, finds that the proposed Pittsford Active Transportation Plan will not have a significant adverse impact on the environment; and be it further

RESOLVED, that the Town Board hereby issues a Negative Declaration for the act.

ACTIVE TRANSPORTATION PLAN WITH AMENDMENTS ADOPTED BY THE TOWN OF PITTSFORD

Thereafter, a motion was made by Supervisor Smith, and seconded by Councilmember Beckford, to adopt the Town/Village Active Transportation Plan, with the minor amendments proposed as follows:

Amendments:

- 1) Page 43 – Clover Street – she would like to add the graphic of "Bicycle Issue" on the south end of Clover Street, near Iassac Gordon Nature Park, as this is also an area that needs to be reflected as a Bicycle Issue.
- 2) Page 26 - Add conceptual sidewalk to Allens Creek Road on the Pittsford portion of the Road – to access Allen Creek Elementary School.
- 3) Page 26 - Include a conceptual sidewalk on the east side of School Lane, for access to the Jefferson Road Elementary School. This could eliminate the need for a crossing guard in this location for students walking from the east of School Lane on Jefferson Road (Greylock Ridge, Rustic Pines neighborhoods).

A unanimous vote of the Board was called as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, through a series of meetings with residents and business owners of the area, the Town and the Village, with assistance from its Planning Consultant, Ingalls Planning & Design, developed a proposed Pittsford Active Transportation Plan, dated January 2019, including a 2020 Supplement (the "Pittsford Active Transportation Plan"), which outlines a joint master plan for active transportation within the Town and Village; and

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WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 30(6) of the Town Law, a notice of public hearing to the effect that the Town Board and Village Board would hold a joint public hearing on the 2nd day of December, 2020 on the proposed Pittsford Active Transportation Plan: and

WHEREAS, the said joint public hearing was duly held on the 2nd day of December, 2020, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of the proposed Pittsford Active Transportation Plan; and

WHEREAS, the following amendments to the Pittsford Active Transportation Plan was proposed during the December 2, 2020 meeting:

Amendments:

- 1) Page 43 – Clover Street – she would like to add the graphic of “Bicycle Issue” on the south end of Clover Street, near Lassac Gordon Nature Park, as this is also an area that needs to be reflected as a Bicycle Issue.
- 2) Page 26 - Add conceptual sidewalk to Allens Creek Road on the Pittsford portion of the Road – to access Allen Creek Elementary School.
- 3) Page 26 - Include a conceptual sidewalk on the east side of School Lane, for access to the Jefferson Road Elementary School. This could eliminate the need for a crossing guard in this location for students walking from the east of School Lane on Jefferson Road (Greylock Ridge, Rustic Pines neighborhoods); and

WHEREAS, the Town Board and the Village Board, as co-lead agencies, have determined that the proposed Pittsford Active Transportation Plan is a Type I action pursuant to 6 NYCRR Part 617 of the State Environmental Quality Review Act, and have previously determined that the proposed action will not have a significant adverse impact on the environment; and

WHEREAS, it was the decision of the Town Board that the proposed Pittsford Active Transportation Plan should be adopted, as amended.

NOW, on a motion duly made and seconded, it was

RESOLVED, that the proposed Pittsford Active Transportation Plan be adopted as amended by the Town Board of the Town of Pittsford, New York.

As there was no further business to discuss, the meetings of both Boards both adjourned at 8:30 P.M.

Respectfully submitted,

Linda M. Dillon, Town Clerk