

Minutes of the Town Board for March 3, 2020

TOWN OF PITTSFORD TOWN BOARD MARCH 3, 2020

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, March 3, 2020 at 6:00 P.M. local time in Pittsford Town Hall.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Kevin Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Spencer Bernard, Chief of Staff; Jessie Hollenbeck, Recreation Director; Paul J. Schenkel, Commissioner of Public Works; Greg Duane, Finance Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk, Suzanne Reddick, Assistant to Supervisor, and Shelley O'Brien, Communications Director.

ATTENDANCE: There were sixteen (16) members of the public in attendance, one additional staff member and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M., noting that the Town has an ASL interpreter present and available should anyone at the meeting need this service. The Town Clerk noted all Town Board members present. Supervisor Smith led the Pledge to Flag.

SUPERVISOR'S ANNOUNCEMENTS

1. Erie Canal – NYS Power Authority: The Supervisor and Mayor Corby will be meeting this Friday, March 6, with NYS Canal Corporation Executive Director, Brian Stratton, and members of his staff, to discuss the State Power Authority's recently announced plans for the Erie Canal.
2. The Supervisor's monthly open house for residents, Supervisor Saturday, will be postponed from March 7 to March 14, in order for Supervisor Smith to participate in the County Executive's briefing for municipal leaders on the COVID-19 coronavirus, scheduled for Saturday morning, March 7th.

PUBLIC COMMENT

No public comments were offered regarding the Minutes of the February 25, 2020 Town Board meeting.

MINUTES OF THE FEBRUARY 25, 2020 MEETING APPROVED

A Resolution to approve the Minutes of the February 25, 2020 meeting was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of the February 25, 2020 are approved as written.

OPERATIONAL MATTERS

PUBLIC COMMENT

Suzanne Shaw, 127 Woodland, spoke regarding the Farm Leases, inquiring whether the leases are with the same farmers.

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FARM LEASES ON TOWN-OWNED LAND APPROVED

Supervisor Smith reviewed the proposal to approve the Farm Leases on Town-owned land with Town Board members, in keeping with the intent of the Town’s Greenprint to continue cultivation of these lands. This action to approve farm leases is appropriate and customary for these circumstances and they are exempt from bidding requirements. Supervisor Smith confirmed that the farm leases have been with the same Pittsford farmers over the years.

Upon request by Councilmember Beckford, Commissioner Schenkel further explained the leases and parcels that are being leased, indicating that most are very small parcels, irregularly shaped and somewhat hard to get to for cultivating and farming. The leases are with primarily the same four (4) farmers who lease and cultivate the parcels that are closest to their homes, in most cases. In addition, they are the only farmers that have expressed an interest.

Commissioner of Public Works Paul Schenkel responded to several questions from councilmember Koshykar, confirming that:

- No other farmers have expressed interest in leasing these lands
- The sample lease provided in the packet for Board review is the same for all of the tenant farmers, save for the description of the land covered and the name and address of the farmer;
- All the farmers have already signed the leases in anticipation of the Town’s approval
- Commissioner Schenkel will add the date and month in the appropriate space on the first page of each lease;
- Maps of the parcels to be let are attached to each lease.

Thereafter, Supervisor Smith made a motion to approve the farm leases as proposed, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Supervisor is authorized to execute farm leases with the following farmers upon receipt of certificates of insurance, from January 1, 2020 through December 31, 2022 in the amount of \$25.00 per acre, per year:

Robert Lehman	12.5 acres in the Autumn Ridge Subdivision 57.5 acres on the Royal Coach Property \$1,750.00 Total
Larry Knickerbocker	8.0 acres on Knickerbocker Road 15.0 acres on the Royal Coach Property \$575.00 Total
Marc Kreiger	7.0 acres on Tobey Road 10.0 acres on Stone Road 26.0 acres is the Isaac Gordon Nature Park 19.0 acres Heather Heights 5.5 acres on Willard Road \$1,687.50 Total
Mike Silco	18.0 acres on Hedgewood Lane \$450.00 Total

AUTHORIZATION FOR NYSDOT TO ADJUST TOWN-OWNED INFRASTRUCTURE IN REGARD TO REPAVEMENT OF JEFFERSON ROAD APPROVED

Supervisor Smith noted that the State DOT needs permission from the town to adjust the height of a manhole cover on Jefferson Road as part of the State’s impending project to repave Jefferson Road) from Mitchell Road to Garnsey Road in Perinton.

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Following brief discussion, a motion to approve this authorization to the NYSDOT was offered by Councilmember Townsend, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction or improvement of Route 96 from Mitchell Road to Garnsey Road, Towns of Perinton and Pittsford, Monroe County **P.I.N. 4096.68.321**, and

WHEREAS, the State will include as part of the improvements of the above mentioned project, adjust approximately one (1) sanitary manhole elevation, so as to not be in conflict with the proposed construction. The work will be performed in accordance with the requirements of the owner, under Section 10, Subdivision 24, of the State Highway Law, as shown in the contract proposal relating to the project, and

WHEREAS, the service life of the adjusted and/or replaced utilities has not be extended, and

WHEREAS, the State will provide for the performance of the above mentioned work, as shown in the contract proposal relating to the above mentioned project.

NOW, THEREFORE, BE IT

RESOLVED, that the Pittsford Sewer District approves the adjustment or relocation of their sanitary sewer main, force main, and manhole elevation adjustments for the above mentioned work performed on the project, as described in the project proposal relating to the project and that the Pittsford Sewer District will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

Be it further

RESOLVED, that the Supervisor has the authority to sign any and all documentation that may become necessary as a result of this project as it relates to the Pittsford Sewer District, and

Be it further

RESOLVED, that the Town Clerk of the Town of Pittsford is hereby directed to transmit five (5) certified copies of the foregoing Resolution to the New York State Department of Transportation.

BID DATE SET FOR REFUSE AND RECYCLING SERVICES FOR TOWN OWNED FACILITIES

A Resolution to Set a Bid Date for Refuse and Recycling Services for Town Owned Facilities was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board sets a bid opening date for April 9, 2020, for Refuse and Recycling Services for Town Owned Facilities.

BID DATE SET FOR BAGGED, BUNDLED AND CONTAINERIZED YARD DEBRIS COLLECTION SERVICES

A Resolution to Set a Bid Date for Bagged, Bundled and Containerized Yard Debris Collection Services was offered by Councilmember Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Town Board authorizes that a bid date be set for Thursday, March 26, 2020 at 11:00 a.m. for the Bagged, Bundled, and Containerized Yard Debris Pickup.

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**PERSONNEL MATTERS
PUBLIC COMMENTS**

No public comments were offered.

**AMENDMENT TO FEBRUARY 25, 2020 STATUS/SALARY CHANGE APPROVED AND
CURRENT RECOMMENDED STATUS/SALARY CHANGE APPROVED**

Following review of status/salary change recommendations submitted to Town Board by the Personnel Director, the first of which serves to amend a typo in last month's personnel resolution, Supervisor Smith offered a motion to approve the proposed amendment and status/salary changes. This was seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The following amendment to the February 25, 2020 Status/Salary Change Resolution was declared carried as follows:

RESOLVED, that the Town Board approves the amendment to the status and salary changes for the following employee approved at the February 25, 2020 Town Board meeting:

Name	Position	Reason for Change	Rate	Effective Date
James Byrne	Librarian I PT	Library Certification	\$23.12	02/25/2020

and be it further

RESOLVED, that the Town Board approves the status and salary change for the following employees:

Name	Position	Reason for Change	Rate	Effective Date
Joshua Butler	Laborer	CDL – Class B	\$18.63	03/02/2020
Bryan Dahar	Sewer Specialist II- FT	Promotion	\$23.12	03/09/2020
Matt Schneider	Sewer Specialist II- FT	Promotion	\$23.12	03/09/2020
AJ VanScott	Sewer Specialist II- FT	Promotion	\$23.12	03/09/2020

OTHER BUSINESS

TOWN SUPPORT FOR LOWERING SPEED LIMIT IN VILLAGE OF PITTSFORD

Supervisor Smith reported that the Village of Pittsford seeks to lower to 25mph the speed limit throughout the Village. The Village has asked for a statement or resolution of support for this change from the Town Board. Apparently the State Department of Transportation requires support from the Town as a condition of proceeding with the Village's request. The Supervisor noted that the Town had offered its support in an earlier attempt by the Village to lower its speed limit, which died in the State Assembly. An Act of the State Legislature signed by the Governor is necessary to authorize the lowering of the Village speed limit to 25mph.

For this purpose Supervisor Smith moved to approve a resolution in support of reducing the speed limit in the Village of Pittsford to 25 mph. The motion was seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town of Pittsford supports the proposal of the Village of Pittsford to lower the speed limit in the Village to 25 miles per hour. .

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MEETING WITH MAYOR WARREN/CITY OF ROCHESTER BEING SCHEDULED – CORONA VIRUS/MUTUAL SUPPORT

Supervisor Smith reported that he has been in contact with Mayor Warren's office for the purpose of discussing opportunities for mutual support among municipalities should the corona virus result in diminished municipal work forces, in order to continue municipal services.

ARRANGEMENTS FOR "ZERO WASTE" EVENTS

Supervisor Smith reported that Town Staff had conferred with the head of Impact Earth, to discuss "zero waste" arrangements for upcoming Town events. The Town has had a successful business relationship with Impact Earth for a number of years, including the Town's Composting Initiative, launched at the Spiegel Community Center in 2019 and operated by Impact Earth. Impact Earth has given the Town a quote of \$100 to provide "zero waste" arrangements for the upcoming joint Town/Village Arbor and Environment Day events. The Supervisor noted that the cost for this type of service has decreased over time. He has obtained a quote from Impact Earth of \$1,600 to provide "zero waste" arrangements for the Town's main summer events, Paddle and Pour in May and the food Truck and Music Fest in September. Councilmember Koshykar asked whether Impact Earth was eligible to be a bidder on the bid solicitations approved earlier in this meeting, for containerized waste collection and for waste collection from Town facilities. Supervisor Smith responded that Impact Earth could submit a bid for these services if it wished, and could be awarded a contract for either or both services if it were the lowest responsible bidder.

REFUSE DISTRICTS

In light of the success of the Town's Refuse District initiative, Councilmember Townsend wondered whether it could be useful for the Town to offer an Information Session, perhaps at the Library, to review how to go about creating a Refuse District and the process involved. The Supervisor noted that such meetings have been held, but usually and more usefully, on a neighborhood-by-neighborhood basis, in neighborhoods that have expressed interest in creating a refuse district. He noted the very detailed information available to everyone on the Town's Refuse District web page and that where there's been interest in creating a district, people have been quick on the uptake. He also expressed concern that we will have important public hearings and meetings coming up before long on the Community Choice Aggregation initiative and the Active Transportation Plan where we really want and need public participation; that it's typically difficult enough to encourage residents to attend public meetings of any kind and that there's a real concern of overdoing it with too many summonses to a public meetings within a short period of time. Board discussion that followed included continuing making specific, clear and extensive information on Refuse district creation available on the Town website and in our other publications.

UPDATE ON RTS NEW SERVICE ROUTES

Councilmember Townsend gave an update to members regarding the new service, under Re-Imagine RTS, that will begin on June 29, 2020. She distributed and reviewed a map that outlines the Pittsford/Eastview Community Mobility Zone and the supplemental On-Demand zone around it. She noted that this new schedule with the Mobility zone and the supplementary on-demand zone will operate for six (6) months and then will be reviewed by RTS. The Board expressed the wish that this review will lead to RTS expanding the on-demand zone, to more fully accommodate people with disabilities.

PUBLIC COMMENT

Lee Fox asked about changes to RTS bus routes in Pittsford and learned that the bus will continue to travel into the Village on Monroe Avenue, but will now proceed north past the colleges to the park and ride facility near St. John Fisher College.

19th AMENDMENT COMMEMORATION

Councilmember Townsend reported that she and Deputy Supervisor Munzinger met at the Susan B. Anthony House to discuss ideas for the 19th Amendment Celebration. The next step is for Deputy Supervisor Munzinger and Councilmember Townsend to meet with community volunteers and Town staff to share the ideas and plans for the event.

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UPDATES ON CHANNEL 12 STREAMING AND CCA

Supervisor Smith noted that there should be a presentation to the Board at its next regular meeting on the subject of live streaming of Town Board meetings. He noted that the Town has provided online, on-demand streaming of Town Board meetings for the past several years, with video available usually a day after the meeting and that the video has been broadcast on Cable Channel 12. In response to Councilmember Beckford's question about progress on CCA, the Supervisor noted that he had met with Rocricity this week and the three towns are very close to an agreement on a contract with Joule Assets and Rocricity as CCA Administrator. Concluding the contract is imminent and Joule can then proceed to solicit bids for electricity from 100% renewable sources.

PUBLIC COMMENT

1. John Sussman of 29 Sturbridge Lane, thanked the Supervisor for providing opportunities for public comment throughout Town Board meetings and encouraged live streaming of meetings.
2. Councilmember Koshykar referred to a message from a resident who couldn't attend the meeting; it will be included in the record of the meeting or otherwise acknowledged.

As there was no further business, the Supervisor adjourned the meeting at 6:40 P.M.

Respectfully submitted,

Linda M. Dillon
Town Clerk