

JOB OPENING

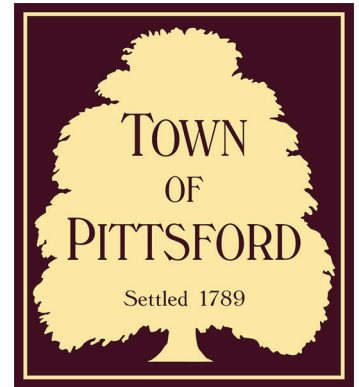
Recreation Department

Position: **Recreation Assistant-Child Watch**

(Part-Time)

Posted: March 18, 2021

Deadline: April 15, 2021



The Town of Pittsford has an opening for the position listed above.

The Town of Pittsford Recreation Department has openings in the Child Watch program for counselors. The Child Watch program is for children 2-5 years old. Staff members must be outgoing, personable, and creative. The primary job responsibility of a counselor is to assist in implementing activities under the direction of the Child Watch Group Leader and Program Director.

This is an aide position involving responsibility for assisting recreational personnel with the daily routine tasks surrounding assigned program activities. Employees of this class may be required to assist in a single recreation activity or several activities. Work is performed under the supervision of a Recreation Supervisor. Does related work as required.

Typical work activities include (All need not be performed in a given position. Other related activities may be performed although not listed): Assists in the conduct of games and arts and crafts; distributes and collects equipment; assists with instruction of activities; supervises the recreation activities of participants and maintains order.

Candidates must possess a working knowledge of a variety of recreational activities such as games, arts and crafts, and sports; working knowledge of the equipment available for recreational use and its operation; ability to keep simple records; ability to instruct participants at all age levels; ability to supervise; ability to follow directions; resourcefulness; physical condition commensurate with the demands of the position.

Hours are Monday - Friday, 8:30AM-12:30PM and may vary.

Experience in working with children is preferred. Candidates must have completed at least 2 years of high school.

Starting rate for this position is \$12.50 per hour commensurate with experience.

You may contact Christine Winter at 248-6283 or email cwinter@townofpittsford.org for more information.

Responding to the Town of Pittsford residents for information and concerns is an important aspect of this job. The candidate must have the ability to communicate effectively with the general public and act as a representative for the Town of Pittsford.

Employees need not be residents of the Town of Pittsford, but shall be required to maintain their primary residence within the County of Monroe or the adjoining counties of Wayne, Ontario, Livingston, Genesee and Orleans within the State of New York. Monroe County Civil Service residency requirements overrule the Town of Pittsford residency for provisional and competitive positions.

The Town of Pittsford provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

Background checks are required for all employment in the Town of Pittsford. All offers will be subject to successful completion of an acceptable background check.

Interested candidates should send an application by mail, email or fax to:

Town of Pittsford
11 South Main Street
Pittsford, NY 14534
Attn: Personnel Department

Email to: cfleming@townofpittsford.org
Fax to: (585) 248-6247
For an employment application, click [HERE](#)