

Minutes of the Town Board for March 20, 2018

MARCH VOUCHERS APPROVED

A Resolution to approve the March 2018 vouchers was moved by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by the members as follows: Ayes: Smith, Beckford, Munzinger, O'Connor and Townsend. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the March 2018 vouchers No. 135,241 through No. 135,599 in the amount of \$1,709,905.52 are approved for payment.

BUDGET TRANSFER APPROVED

A Resolution to approve the proposed Budget Transfer was offered by Deputy Supervisor Munzinger, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Smith, Beckford, Munzinger, O'Connor and Townsend. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following budget transfer is approved:

That \$4,725.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 001.2620.2007.10.3 (Building Improvements – Library) to cover the cost of carpet tiles.

CREDIT CARD FEES DISCUSSION

Finance Director, Greg Duane, reviewed the Memorandum to the board regarding credit card fees. The Town's credit/debit processor, JP Morgan Chase Bank, has been absorbing the credit/debit card fees over the last several years. They have advised the Town that they will no longer be able to absorb the fees. Greg Duane reviewed with the Board the potential courses of action they need to consider and recommended that the Town absorb the fees as a cost of doing business. He indicated that he would be presenting Resolutions at a future meeting to confirm the Board's intentions. Each board member commented and agreed that the Town should absorb the fees as a cost of doing business.

OPERATIONAL MATTERS

PUBLIC COMMENT

Following a brief description by the Commissioner of Public Works, Paul Schenkel, of the proposed Resolution under Operational Matters to set a bid date for the refuse and recycling services for the Town of Pittsford facilities, Supervisor Smith asked for public comments on this agenda item. No comments were offered.

BID DATE SET FOR REFUSE AND RECYCLING SERVICES FOR TOWN OF PITTSFORD FACILITIES

A Resolution to Set a Bid Date for the Refuse and Recycling Services for the Town of Pittsford facilities was offered by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Smith, Beckford, Munzinger, O'Connor and Townsend. Nays: none.

The following Resolution was declared carried as follows:

RESOLVED, that the Town Board sets a bid opening date for April 11, 2018, for Refuse and Recycling Services for the Town of Pittsford Facilities.

PERSONNEL MATTERS

PUBLIC COMMENT

Supervisor Smith asked for public comments on Agenda items under the heading "Personnel Matters." There were none.

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HIRING RECOMMENDATIONS APPROVED

Councilman O'Connor confirmed that he has audited the records for the proposed part-time hire and that all the documents are in order. Thereafter, a Resolution to approve the proposed hiring was offered by Supervisor Smith, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Smith, Beckford, Munzinger, O'Connor and Townsend. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the following person as a new hire:

Name	Department	Position	Rate	Effective Date of Hire
Helena Harper	Recreation	Rec Asst – PT	\$10.40	03/15/2018

TRAINING REQUESTS APPROVED

2018 Engineering Symposium – Robert Fromberger & Western NY Stormwater Management – Melissa Multer

A Resolution to approve Town Engineer, Robert Fromberger, to attend an educational conference and Melissa Multer to attend an educational training session was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Smith, Beckford, Munzinger, O'Connor and Townsend. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Town Engineer, Robert Fromberger, be approved to attend the 2018 Engineering Symposium at the Rochester Riverside Convention Center on Tuesday, April 24, 2018 at a cost of \$140.00, that has been budgeted for in the FY18 Budget, and be it further

RESOLVED, that Engineering Assistant, Melissa Multer, be approved to attend the Western New York Stormwater Management Training Series – Stormwater Filtration and Infiltration Practices to be held at Monroe Community College on March 29, 2018, at a cost of \$230.00, that has been budgeted for in the FY18 Budget.

TOWN BOARD COMMENTS

Councilwoman Townsend requested an update on the progress of the Spiegel Community Center project at a future meeting. Councilwoman Townsend also requested that the Finance Director produce and compile a list of the Spiegel vouchers to date, what has been awarded to whom and the status of the budget.

Councilman Beckford suggested that if a monetary payment is part of the incentive zoning application for Kilbourne Place, that he would like to see those funds used to construct a bathroom and shower facility near Schoen Place in conjunction with the Village of Pittsford. Councilman Beckford has spoken with Mayor Corby who suggested two (2) possible locations. Deputy Supervisor Munzinger inquired as to whether this would be a Village project or a Town project. Supervisor Smith indicated that if the board were to pursue this option, there would need to be discussion and agreement on who would maintain this facility.

Councilman Beckford also reported that he is working with Councilman O'Connor to review recruiting practices to see how the Town can improve on reaching a more diverse population, including the underemployed and unemployed when job openings occur within the Town. He also raised the issue of an employee satisfaction survey.

ADDITIONAL PUBLIC COMMENTS

Resident Kelly LeBlanc inquired about the Town reviewing procedures for posting Minutes of the various volunteer boards on the Town website, to assure timely posting.