

**MINUTES
PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
SEPTEMBER 13, 2017**

PRESENT

John Stewart, Tracy Castleberry, Paul Seidel, Michael Labombarda, Jessica Izzo, Radhika Ramesh

ALSO PRESENT

Mary Gehl Doyle, Pam Burch, Rhonda Rossman

ABSTRACTS SIGNED

\$ 18,347.07

Michael Labombarda called the meeting to order at 7:00 PM welcoming newly appointed Radhika Ramesh to the Trustees.

MINUTES

- **Paul Seidel moved to approve the August 9, 2017 meeting minutes. Tracy Castleberry seconded the motion which carried.**

TOWN LIAISON REPORT

- Rochester Business Journal included Pittsford Community Library in an article highlighting the building as a great design project that succeeded in meeting a specific need while fitting in well with neighboring buildings.
- The Spiegel Community Center building is now closed for construction. During the demolition process several improvements were identified that will increase the safety and efficiency of the facility.
- Mary reported that on Tuesday, September 19 at 5:15 pm the Town of Pittsford's first electric vehicle charging station, located in the municipal parking lot at Main and State, will be unveiled.

FRIENDS LIAISON REPORT

- Pam Burch reported on a very busy and successful mini sale with \$ 3300 raised over the weekend. This is the second year the event was held in conjunction with the Town of Pittsford Food Truck & Music Festival. The increase is attributed to the addition of Sunday hours as well as good weather for the weekend.
- The Antiquarian event netted \$ 780 for the library. The Friends are looking into alternatives for the sale of the older and rare books that are presented annually for this sale.
- The Fall Book Sale is scheduled October 20th – October 22nd. The Friends are looking into ways to encourage kid's participation at the discounted bag sale scheduled on the final day.

GOOD AND WELFARE

- Paul Seidel commented on the tremendous efforts of the Friends and the dedication of the sorters who volunteer and work every week to prepare for the sale. He also thanked John Burch who coordinates up to three pickups per week to assist donors and encourage book donations.
- Michael Labombarda shared the Town of Pittsford's Resolution of Commendation for Ken Knight in honor of his service and retirement from the Board of Trustees.

DIRECTOR'S REPORT

- Rhonda Rossman inquired about scheduling for the November meeting. Board members agreed that due to travel plans for the NYLA conference the meeting will be canceled and abstract signing determined at a later date.

- The new people counter works well and gives more accurate counts. This was particularly noticeable when tested during the scheduled eclipse viewing event on August 21st.
- Approximately 1000 people visited the library on the day of the solar eclipse.
- **Rhonda requested a motion to sell discounted Hold cards at the circulation desk in October. Tracy Castleberry moved that the cards be sold as planned and Jessica Izzo seconded the motion which carried.**
- The library booth at the Main Street Pittsford Food Truck & Music Festival welcomed 225 visitors and promoted library programs, HOOPLA, and the early childhood reading program '1000 Books Before Kindergarten'.
- Rhonda has invited Patricia Uttaro, Director of Monroe County Library System to speak at the upcoming volunteer luncheon on November 14th. Board members were polled for topic suggestions.
- The 2017 Summer reading programs totaled 1796 participants across all reading age groups.
- **Foundation funding for \$ 13,400 to replace and update seating areas in the Fireplace Lounge and the Teen Place was requested. Jessica Izzo moved to approve the request and Radhika Ramesh seconded the motion which was approved.**
- **John Stewart motioned for a Foundation funding request of \$ 1800 for 3 additional surveillance cameras. Tracy Castleberry seconded the motion which carried.**

NEW BUSINESS

- 2018 Trustee Goals were distributed for discussion. John Stewart suggested the addition of Brand training and implementation.

There being no objections, Michael Labombarda called for adjournment at 8:13 pm.

Respectfully submitted,
Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY