

**Design Review & Historic Preservation Board**  
**September 28, 2017**  
**Minutes**

**PRESENT**

David Wigg, Paul Whitbeck, Bonnie Salem, John Mitchell, Kathleen Cristman

**ALSO PRESENT**

Robert Koegel, Town Attorney; Allen Reitz, Assistant Building Inspector & Susan Donnelly, Assistant to the Building Department

**ABSENT**

Dirk Schneider

**HISTORIC PRESERVATION DISCUSSION**

Discussion was held regarding sending letters to homeowners of designated homes. The program will start with a number of the earliest designated homes. Installation of plaques will be done by the homeowners but the Town of Pittsford will provide guidelines to those requesting plaques.

**RESIDENTIAL APPLICATION FOR REVIEW**

- **4040 East Avenue**

The Applicant is requesting design review for the addition of a 70 sq. ft. mudroom and recycling shed.

The homeowner, Heather Ralph, and architect, David Burrows, were present to discuss the application with the Board.

Ms. Ralph discussed the needs for a mudroom to meet the needs of her family but expressed her desire to keep the original charm of the home.

Bonnie Salem said that she felt the new addition will not take away from the defining features of the structure.

The materials of the new addition will match that of the home.

Bonnie Salem moved to approve the application as submitted and Paul Whitbeck seconded.

Ayes – Wigg, Whitbeck, Salem, Mitchell, Cristman

- **39 Creekside Lane**

The Applicant is requesting design review for a 182 sq. ft. master bath addition.

The architect, Jack Sigrist, was present to represent the homeowner.

Mr. Sigrist handed out photographs and plans to the Board. It was noted that the plans call for the roof lines to have the same pitches as the existing roof. Siding and all materials will match the existing.

John Mitchell moved to approve the application as submitted. Kathleen Cristman seconded.

Ayes – Wigg, Whitbeck, Salem, Mitchell, Cristman

## **RESIDENTIAL APPLICATION FOR REVIEW – NEW HOMES**

- **11 Rockdale Meadows**

The Applicant is requesting design review for a 2610 sq. ft. single family home.

Steve Maynard was present to discuss the application with the Board.

Mr. Maynard stated that this is a patio home. The garage door will be 18 ft. The siding and board and batten will be a clay color. The trim will be off white and the windows will be white.

Paul Whitbeck moved to approve the application as submitted. Bonnie Salem seconded.

Ayes – Wigg, Whitbeck, Salem, Mitchell, Cristman

## **COMMERCIAL APPLICATION FOR REVIEW**

- **2123 West Jefferson Road**

The Applicant is requesting design review for the proposed construction of two maintenance buildings totaling 1152 sq. ft. and 2100 sq. ft.

Kathleen Cristman disclosed that her husband is a member of Locust Hill Country Club but that would not affect her decision.

Paul Schriener and Rick Slattery were present to discuss the application with the Board.

This application came before the Board last year with a larger structure which was not approved. A new proposal for two smaller buildings is now submitted. It was

explained that the profile has been brought down to make the buildings as inconspicuous as possible. The buildings are needed to provide storage lost by the development of the property where former storage buildings stood.

Examples of the size of the ribbing of the siding and colors of the siding and trim were viewed and discussed. Mr. Slattery stated that they preferred the brown color scheme as opposed to the green of the current metal building as it will blend into the surroundings better.

Members of the Board questioned the lack doors or windows on two sides of each building. Each building features garage doors on one elevation and one man door on one side elevation. The Applicant said that they prefer to minimize the amount of doors and windows to avoid break ins and theft of any of the stored equipment.

It was noted that the occupants of the residential property have voiced no concerns about this new plan as opposed to their objections to the previous one.

The Applicant stated that the color scheme is to be as follows: the siding will be brown, the trim will be clay and the doors will be bronze color. The Board asked if the current concrete building could be painted similar colors and the Applicant was agreeable to that.

Buffering for the structures was discussed. The Planning Board will recommend a landscape plan for screening the buildings and Allen Reitz stated that a Certificate of Occupancy will not be issued until it is implemented.

John Mitchell moved to accept the application as submitted for two unheated metal buildings with the recommendations agreed upon on by the Applicant on 9/28/17 that the existing concrete building be painted similar colors to those presented for the two new buildings. In addition, a landscaping plan as directed by the Planning Board is to be implemented to provide buffering from view from West Jefferson Road and adjoining residential property to the east.

Kathleen Cristman seconded.

Ayes – Wigg, Whitbeck, Salem, Mitchell, Cristman

#### **OTHER – REVIEW OF 9/14/2017 MINUTES**

Bonnie Salem moved to approve the meeting minutes of 9/14/17 with one change. Kathleen Cristman seconded.

Ayes – Wigg, Whitbeck, Salem, Mitchell, Cristman

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Susan K. Donnelly  
Assistant to the Building Department