

Design Review & Historic Preservation Board
August 24, 2017
Minutes

PRESENT

David Wigg, Paul Whitbeck, Kathleen Cristman, Dirk Schneider, Bonnie Salem

ALSO PRESENT

Kate Munzinger, Town Board Liaison; Robert Koegel, Town Attorney; Allen Reitz, Assistant Building Inspector & Susan Donnelly, Assistant to the Building Department

ABSENT

Tricia Cruz-Irving, John Mitchell

HISTORIC PRESERVATION DISCUSSION

Kate Munzinger discussed that the brochure is undergoing some final edits and should be ready soon to be distributed to homeowners of newly purchased designated homes.

The historic plaques were reviewed and discussion was held on to roll out the distribution of how owners will acquire them. Sue Donnelly will provide a list of designated homes to Kate Munzinger.

The Board discussed the appointment of a new consultant to the Board and Dirk Schneider discussed a possible candidate. He will acquire a resume from the individual and submit to the Town Board.

RESIDENTIAL & COMMERCIAL APPLICATIONS FOR REVIEW

• **16 Cullens Run**

The Applicant is requesting design review to construct a garage and office/bath/laundry addition.

The contractor for the project, Jeff Brady, appeared on behalf of the homeowner, Thomas Coughlan.

Kathleen Cristman addressed a concern that the layout for the project could create a two family or rental living situation. Allen Reitz indicated that there is a common living area and that this does not lend itself to that situation; however the building department will monitor.

The design of the garage door was discussed and the Board questioned whether the curve of the garage was consistent with the square fenestration of the windows and doors. Mr. Brady indicated that he could talk to the homeowner and also indicated that all materials will match the house and the windows will not be changed.

Kathleen Cristman moved to accept the application as submitted with the recommendation that the fiber cement on the front be carried around the sides of the house. Paul Whitbeck seconded.

Ayes – Schneider, Wigg, Cristman, Salem, Whitbeck

- **145 East Brook Road**

The Applicant is returning to design review for the construction of a 150 sq. ft. addition.

Shane Shuman was present to discuss the application with the Board. The project will enclose an existing open porch.

David Wigg moved to accept the application as submitted with the drawings submitted and reviewed on 8/24/17. Kathleen Cristman seconded.

Ayes – Schneider, Wigg, Cristman, Salem, Whitbeck

- **51 Railroad Mills Road**

The Applicant is requesting design review for the construction of a 322 sq. ft. addition.

Neil Turner of Derisio Construction was present to represent the homeowners.

An addition is proposed to extend the kitchen and create a family dining area. All materials will match the existing home.

Paul Whitbeck moved to accept the application as submitted. Bonnie Salem seconded.

Ayes – Schneider, Wigg, Cristman, Salem, Whitbeck

- **25 & 27 Greenpoint Trail**

The Applicant is requesting design review for construction of a new townhouse dwelling. #25 will be 1907 sq. ft. and #27 will be 1893 sq. ft.

Jeff Brokaw of Morrell Builders was present to discuss the application with the Board. This unit will be built level and will be Victorian Grey in color.

David Wigg moved to approve the application as submitted. Dirk Schneider seconded.

Ayes – Schneider, Wigg, Cristman, Salem, Whitbeck

- **2112 West Jefferson Road**

The Applicant is returning to design review for the construction of a 12 sq. ft. neighborhood identification sign.

Jeff Brokaw of Morrell Builders was present to discuss the application with the Board.

Mr. Brokaw returned to design review to present the correct rendering of the sign to the Board. He showed examples of the lighting that was installed and indicated that the lighting on top of the stone columns will be short pier lighting.

Kathleen Cristman moved to accept the application as submitted on 8/24/17. Dirk Schneider seconded.

Ayes – Schneider, Wigg, Cristman, Salem, Whitbeck

- **42 Caversham Woods**

The Applicant is requesting design review for the construction of a front porch.

No representative was present to discuss the application with the Board. The Board had questions regarding the application which were unable to be answered by the renderings presented. The decision was made to hold this application over until the applicant could provide clearer drawings/direction on the project.

- **77 Stonington Drive**

The Applicant is requesting design review for the construction of a 2172 sq. ft. single family home.

Paul Buchbinder was present to discuss the application with the Board.

Bonnie Salem indicated that the style and size of the home is compatible with the neighborhood.

The design is a one story dwelling with a false dormer. The Board suggested a faux window or vent to break up the massing of the left side elevation. Also small shutters could be added to the window on this elevation.

Dirk Schneider moved to approve the application with the condition of a louver or other trim element be added to the upper third portion of the left elevation. David Wigg seconded.

Ayes – Schneider, Wigg, Cristman, Salem, Whitbeck

- **60 Pickwick Drive**

The Applicant is requesting design review for the construction of a 289 sq. ft. addition.

The contractor, Al Feitknecht and architect Bud Knapp were present to discuss the application with the Board.

The dimension of the addition was corrected to read 190 sq. ft.

Bonnie Salem moved to accept the application as submitted. Paul Whitbeck seconded.

Ayes – Schneider, Wigg, Cristman, Salem, Whitbeck

- **3400 Monroe Avenue - Favo**

The Applicant is requesting design review for the construction of a 32 sq. ft. business id sign.

There was no representative present to discuss this application with the Board.

The sign size is not changing from the previous sign.

Kathleen Cristman moved to approve the application as submitted. Bonnie Salem seconded.

Ayes – Schneider, Wigg, Cristman, Salem, Whitbeck

- **3400 Monroe Avenue – RMS**

The Applicant is requesting design review for the construction of a 30 sq. ft. business id sign.

Laura Baranes of Premier Signs was present to discuss the application with the Board.

Kathleen Cristman moved to accept the application as submitted. Dirk Schneider seconded.

Ayes – Schneider, Wigg, Cristman, Salem, Whitbeck

- **3225 Monroe Avenue – Key Bank**

The Applicant is requesting design review for the construction of three new business id signs.

Laura Baranes of Premier Signs was present to discuss the application with the Board.

The application is proposing an additional sign on the area of the building. This addition fits into the cumulative allowance of square footage for signage. The sign will be internally lit.

Paul Whitbeck moved to accept the sign as submitted. Bonnie Salem seconded.

Ayes – Schneider, Wigg, Cristman, Salem, Whitbeck

- **3200 Monroe Avenue - Petco**

The Applicant is requesting design review for the construction of three new business id signs.

Kirk Wright of Sign and Lighting Services was present to discuss the application with the Board.

Bonnie Salem moved to accept the application as submitted. Kathleen Cristman seconded.

Ayes – Schneider, Wigg, Cristman, Salem, Whitbeck

- **2300 West Jefferson Road - YMCA of Greater Rochester (INFORMAL REVIEW)**

The Applicant is requesting an informal review for the construction of a new oversized accessory structure at the location of the new Southeast Branch.

This application will be reviewed at a future meeting.

- **789 Linden Avenue (INFORMAL REVIEW)**

The Applicant is requesting an informal review for the construction of a warehouse addition.

This application will be reviewed at a future meeting.

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

- **65 Mitchell Road**

The Applicant is requesting a Certificate of Appropriateness for the addition of a screened porch and deck to a home that is designated historic.

Dirk Schneider opened the Public Hearing for 65 Mitchell Road.

The homeowner, Richard Altier, was present to discuss the application with the Board. Mr. Altier indicated that he decided to replace the previously approved deck with an enclosed porch and deck. The addition will have the same siding and metal roof.

There was no public comment.

Dirk Schneider moved to close the public hearing.

Chairman Dirk Schneider called for a roll call vote.

Dirk Schneider voted	aye
David Wigg voted	aye
Tricia Cruz-Irving voted	absent
Kathleen Cristman voted	aye
Bonnie Salem voted	aye
Paul Whitbeck voted	aye
John Mitchell voted	absent

The approved Resolution contains the following Specific Conditions:

1. All work is to be completed by September 2018.

The Applicant was granted a Certificate of Appropriateness #05-2017.

- **219 Mendon Center Road**

The Applicant is requesting a Certificate of Appropriateness for the construction of a pool fence on the property that is designated historic.

Dirk Schneider opened the Public Hearing for 219 Mendon Center Road.

Jon and Kelly Blauvelt were present to discuss the application with the Board. They showed the Board a brochure with examples of the fencing they would like to install. The color would be black. The fence has a simple continuous railing.

Bonnie Salem indicated that the black fence is a good choice so that it will blend in with the surroundings.

There was no public comment.

Dirk Schneider moved to close the public hearing.

Chairman Dirk Schneider called for a roll call vote.

Dirk Schneider voted	aye
David Wigg voted	aye
Tricia Cruz-Irving voted	absent
Kathleen Cristman voted	aye
Bonnie Salem voted	aye
Paul Whitbeck voted	aye
John Mitchell voted	absent

The approved Resolution contains the following Specific Conditions:

1. All work is to be completed by October 2018.

The Applicant was granted a Certificate of Appropriateness #06-2017.

OTHER – REVIEW OF 7/13 and 8/10/2017 MINUTES

Bonnie Salem moved to approve the minutes of the July 13, 2017 meeting as written.
David Wigg seconded. All Ayes.

Paul Whitbeck moved to approve the minutes of the August 10, 2017 as written.
Kathleen Cristman seconded. All Ayes.

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Susan K. Donnelly
Assistant to the Building Department